FIREFLY

Board of Directors

Meeting Minutes

Regular Meeting Date and Time

Monday, June 22, 2026
5:00 p.m.

Location

Kenora/MS Teams

Chairperson

Kendall Trembath

Admin Support

Tammy Hanstead

Time Meeting Called to Order: 5:00 p.m.

Time Meeting Adjourned: 5:28 p.m.

Present:

- Curtis, Darcia, Chief Executive Officer
- Fletcher, Morgan, FIREFLY Secretary
- Gaudet, Michelle, Director of Human Resources
- Gillies, Charene, FIREFLY Board of Director
- Hummelbrunner, Jackie, Director of Service Excellence & Partnerships
- Johnson, Jennifer, FIREFLY Treasurer
- Kirouac, Barb, FIREFLY Board of Director
- Klassen, Sarah-lynn, FIREFLY Board of Director
- Larson, Debbie, FIREFLY Board of Director
- Marquis, Jennifer, Director of Systems and Performance Management
- Parks, Kirby, Director of Finance
- Ralko, Jared, FIREFLY Vice-Chair
- Trembath, Kendall, FIREFLY Board Chair
- White, Tori, Director of Service Excellence & Partnerships
- Willett, Joel, Director of Service Excellence & Partnerships

Regrets/Absent:

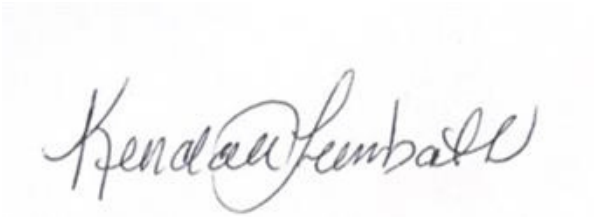
- Page, Crystal, FIREFLY Board of Director
- Suleman, Karim, FIREFLY Board of Director

Agenda Items	Discussion	Action
Call to Order and welcome	The CEO called the meeting to order at 5:00 p.m. and welcomed all attendees to the meeting.	Called to Order
Land Acknowledgement	The Board acknowledged the traditional lands of First Nations, Inuit, and Métis peoples across Ontario.	

Agenda Items	Discussion	Action
Election of Officers	The CEO facilitated the election of Board Officers for the 2026-2027 term. Following the nomination process, the following officers were elected by acclamation: • Chair: Kendall Trembath • Vice Chair: Jared Ralko • Secretary: Morgan Fletcher • Treasurer: Jennifer Johnson The newly elected Chair assumed responsibility for chairing the remainder of the meeting.	Election Results
Review of Agenda	**Moved** by Charene Gillies and **seconded** by Jared Ralko that the agenda of June 22, 2026 be approved as presented.	Motion #1 Carried
Declaration of Conflict of Interest	No conflicts of interest were declared.	None declared
Approval of Consent Agenda	**Moved** by Sarah-lynn Klassen and **seconded** by Jennifer Johnson that the consent agenda of June 22, 2026 be approved. **Minutes:** • Governance and Quality Committee meeting minutes - May 26, 2026 • FIREFLY Board of Director meeting minutes - May 26, 2026 **Other:** • Operations and Client Services Report - May 2026 • CEO and Lead Agency Report - May 2026 • March 2026 Finance Report	Motion #2 Carried
Discussion Items	There were no discussion items.	
Committee Updates	**Fiscal Advisory Committee** In the absence of the Committee Chair, Sarah-lynn Klassen provided an update on the Fiscal Advisory Committee meeting. The Committee reviewed the audited financial statements, the auditor's engagement letter, and the post-audit report. Based on its review, the Committee recommended the reappointment of MNP as auditor for the upcoming fiscal year.	For information
CEO Session	The CEO recognized Board members for milestone years of service.	For information

Agenda Items	Discussion	Action
Correspondence	Correspondence included governance and sector resources related to board effectiveness and artificial intelligence. The CEO shared information from recent sector meetings, and Board members discussed resources of interest.	For information
New Business	**Standing Committee Membership** The Board reviewed the composition of the standing committees for 2026-2027. Committee chairs were confirmed, and members were appointed to the Governance & Quality, Fiscal Advisory, and Board Development Committees. Board members were encouraged to advise of any requested changes to committee assignments.	For information
	Signing Officers The Board reviewed the proposed signing officers for 2026-2027. **Moved** by Barb Kirouac and **seconded** by Charene Gillies that the signing officers for FIREFLY's 2026-2027 Fiscal Year be Kendall Trembath, Jared Ralko, Jennifer Johnson, Darcia Curtis and Jenn Marquis.	Motion #3 Carried
	2026-2027 Board Meeting Dates and AGM The Board reviewed the proposed 2026-2027 Board and Committee meeting schedule, including the date for the 2027 Annual General Meeting. Adjustments were made to align meeting dates with reporting periods and committee meeting schedules. **Moved** by Morgan Fletcher and **seconded** by Sarah-lynn Klassen that the 2026-2027 Board and Committee meeting schedule, including the date of the 2027 Annual General Meeting, be approved as presented.	Motion #4 Carried
	2026-2027 Board Work Plan The Board reviewed the annual work plan. **Moved** by Barb Kirouac and **seconded** by Jared Ralko that the 2026-2027 Board Work Plan be approved as presented.	Motion #5 Carried
	Annual Board Evaluation Report and Action Plan TThe CEO presented the Annual Board Evaluation Report and Action Plan.	For information

Agenda Items	Discussion	Action
New Business Continued	**Strategic Plan** The Board received an update on the Strategic Plan. Final approval will be sought through an electronic vote.	For information
	CEO Compensation Framework Review Ad Hoc Committee The Board discussed the review process for the CEO Compensation Framework and the formation of an ad hoc committee to support this work.	Ad Hoc Committee established to review the CEO Compensation Framework.
Move to In-Camera Meeting	**Moved** by Jared Ralko and **seconded** by Sarah-lynn Klassen that the Board moves to In-Camera at 5:23 p.m.	Motion # 6 Carried
Evaluation of Meeting	Sarah-lynn Klassen provided the Board meeting evaluation, noting that meeting materials were well prepared and organized in advance, the agenda was addressed efficiently, and the transition to the new Chair was well managed. Appreciation was expressed to Board members for their participation and contributions.	For information
Next Meeting	**Date and Time:** Friday, September 25, 2026 at 5:00 p.m. **Location:** Fort Frances **Land Acknowledgement and Evaluation of Meeting:** Jennifer Johnson	For information
Adjournment	Having no further business, the Chairperson accepted a motion to adjourn the regular meeting at 5:28 p.m.	Adjourned



Kendall Trembath, Chair



Darcia Curtis, Chief Executive Officer