FIREFLY

Board of Directors

Meeting Minutes

Regular Meeting Date and Time

Tuesday, May 26, 2026
6:00 p.m.

Location

MS Teams

Chairperson

Sarah-lynn Klassen

Admin Support

Tammy Hanstead

Time Meeting Called to Order: 6:01 p.m.

Time Meeting Adjourned: 7:00 p.m.

Present:

- Curtis, Darcia, Chief Executive Officer
- Fletcher, Morgan, FIREFLY Board of Director
- Gaudet, Michelle, Director of Human Resources
- Gillies, Charene, FIREFLY Board of Director
- Hummelbrunner, Jackie, Director of Service Excellence & Partnerships
- Johnson, Jennifer, FIREFLY Treasurer
- Kirouac, Barb, FIREFLY Board of Director
- Klassen, Sarah-lynn, FIREFLY Board Chair
- Marquis, Jennifer, Director of Systems and Performance Management
- Page, Crystal, FIREFLY Board of Director
- Parks, Kirby, Director of Finance
- Ralko, Jared, FIREFLY Vice-Chair
- Suleman, Karim, FIREFLY Board of Director
- Trembath, Kendall, FIREFLY Board of Director
- White, Tori, Director of Service Excellence & Partnerships
- Willett, Joel, Director of Service Excellence & Partnerships

Guest:

- Shannon Crowder, Resource Planning Group

Regrets/Absent:

- Larson, Debbie, FIREFLY Secretary

Agenda Items	Discussion	Action
Call to Order and welcome	Chairperson called the meeting to order at 6:01 p.m. and welcomed all attendees to the meeting.	Called to Order

Agenda Items	Discussion	Action
Land Acknowledgement	The Board acknowledged the traditional lands of First Nations, Inuit, and Métis peoples across Ontario.	
Presentation	Shannon Crowder, Resource Planning Group, presented on Capital Planning, outlining the functional programming process and its role in defining future space, service, and operational requirements through a collaborative, phased approach.	For information
Review of Agenda	**Moved** by Jared Ralko and **seconded** by Kendall Trembath that the agenda of May 26, 2026 be approved as amended.	Motion #1 Carried
Declaration of Conflict of Interest	No conflicts of interest were declared.	None declared
Approval of Consent Agenda	**Moved** by Kendall Trembath and **seconded** by Jennifer Johnson that the consent agenda of April 28, 2026 be approved. **Minutes:** • Board Development Committee meeting minutes - April 28, 2026 • FIREFLY Board of Director meeting minutes - April 28, 2026 **Other:** • Operations and Client Services Report - April 2026 • CEO and Lead Agency Report - April 2026 • CEO Decision Note	Motion #2 Carried
Discussion Items	There were no discussion items.	
Committee Updates	**Governance and Quality Committee** Committee Chair, provided an update, including review of the annual workplan, committee structure, and recent Board and self-evaluation findings. Key themes emphasized strengthening governance focus, enhancing training and mentorship opportunities for Board members, and maintaining a strategic lens, with further discussion and implementation planning to continue in September.	For information
CEO Session	Darcia Curtis provided an update on strategic planning progress, including recent all staff engagement and ongoing work to operationalize the strategic plan. Updates were also shared on Ontario Intensive Services investments, Northern strategy development, advocacy efforts, and emerging system considerations, including potential funding changes and labour action.	For information

Agenda Items	Discussion	Action
Finance	**Moved** by Charene Gillies and **seconded** by Jared Ralko that the FIREFLY Board of Directors approve an invoice from Westland Insurance in the amount of $78,053.12.	Motion #3 Carried
Correspondence	Correspondence was received and included in the Board package for information, including a letter to Minister Diab and CMHO Conference reports.	For information
New Business	**Ethics Committee Membership** Information regarding the Ethics Committee was shared, and interested Board members were invited to contact the Board Chair or Administrative Support.	For information
Move to In-Camera Meeting	**Moved** by Jennifer Johnson and **seconded** by Jared Ralko that the Board moves to In-Camera at 6:50 p.m.	Motion # 4 Carried
Evaluation of Meeting	Morgan Fletcher provided an evaluation of the meeting, noting the overall quality and balanced discussions, with an appropriate focus on governance while remaining mindful of operational considerations. Morgan highlighted strong Board engagement, effective time management, and appreciation for the well-organized pre-meeting materials, including the use of hyperlinks, contributing to a productive and efficient meeting.	For information
Next Meeting	**Date and Time:** Monday, June 22, 2026 at 5:00 p.m., Annual General Meeting at 4:30 p.m. **Location:** Kenora **Land Acknowledgement and Evaluation of Meeting:** Kendall Trembath	For information
Adjournment	Having no further business, the Chairperson accepted a motion to adjourn the regular meeting at 7:00 p.m.	Adjourned



Sarah-lynn Klassen, Chair



Darcia Curtis, Chief Executive Officer