



Board of Directors *Meeting Minutes*

Time Meeting Called to Order: 6:01 p.m.

Time Meeting Adjourned: 6:45 p.m.

Present:

- ✓ Curtis, Darcia, Chief Executive Officer
- ✓ Fletcher, Morgan, FIREFLY Board of Director
- ✓ Gaudet, Michelle, Director of Human Resources
- ✓ Gillies, Charene, FIREFLY Board of Director
- ✓ Hummelbrunner, Jackie, Director of Service Excellence & Partnerships
- ✓ Johnson, Jennifer, FIREFLY Treasurer
- ✓ Klassen, Sarah-lynn, FIREFLY Board Chair
- ✓ Larson, Debbie, FIREFLY Secretary
- ✓ Marquis, Jennifer, Director of Systems and Performance Management
- ✓ Parks, Kirby, Director of Finance
- ✓ Ralko, Jared, FIREFLY Vice-Chair
- ✓ Suleman, Karim, FIREFLY Board of Director
- ✓ Trembath, Kendall, FIREFLY Board of Director
- ✓ White, Tori, Director of Service Excellence & Partnerships
- ✓ Willett, Joel, Director of Service Excellence & Partnerships

Guest:

- ✓ Daignault, RoxAnne, Parenting Mental Health Support Worker

Regrets/Absent:

- ✓ Kirouac, Barb, FIREFLY Board of Director
- ✓ Page, Crystal, FIREFLY Board of Director

Regular Meeting Date and Time

Tuesday, April 28, 2026
6:00 p.m.

Location

MS Teams

Chairperson

Sarah-lynn Klassen

Admin Support

Tammy Hanstead

Agenda Items

**Call to Order and
welcome**

Discussion

Chairperson called the meeting to order at 6:01 p.m. and welcomed all attendees to the meeting.

Action

Called to Order

Agenda Items	Discussion	Action
Land Acknowledgement	The Board acknowledged the traditional lands of First Nations, Inuit, and Métis peoples across Ontario.	
FIREFLY Moment	Michelle Gaudet presented a FIREFLY Moment highlighting the organization’s participation in Autism Spectrum Disorder (ASD) Month.	For information
Presentation	Joel Willett presented on the Children’s Mental Health Ontario (CMHO) Conference, noting FIREFLY staff participation, including multiple presentations, as well as attendance by Board members. The Board highlighted the organization’s strong presence, collaboration with partner organizations, and positive representation at the conference.	For information
Review of Agenda	Moved by Jared Ralko and seconded by Charene Gillies that the agenda of April 28, 2026 be approved as amended.	Motion #1 Carried
Declaration of Conflict of Interest	No conflicts of interest were declared.	None declared
Approval of Consent Agenda	<p>Moved by Morgan Fletcher and seconded by Karim Suleman that the consent agenda of April 28, 2026 be approved.</p> <p>Minutes:</p> <ul style="list-style-type: none"> • Governance and Quality Committee meeting minutes - March 31, 2026 • FIREFLY Board of Director meeting minutes - March 31, 2026 <p>Other:</p> <ul style="list-style-type: none"> • Operations and Client Services Report - March 2026 • CEO and Lead Agency Report - March 2026 • Quarterly Quality Report 	Motion #2 Carried
Discussion Items	There were no discussion items.	
Committee Updates	<p>Board Development Committee</p> <p>Committee Chair, provided an update, highlighting efforts to ensure annual declarations and criminal record checks are up to date and aligned with Board requirements. The Committee also reviewed Board recruitment materials to support ongoing effectiveness and inclusivity.</p>	For information

Agenda Items	Discussion	Action
<p>CEO Session</p>	<p>Strategic Planning Update Darcia Curtis provided an update on strategic planning, highlighting strong Board engagement and the work of the planning working group. Early themes are emerging through engagement efforts, with further work planned to support upcoming in-person sessions and continued development of the organization’s future direction.</p> <p>Ontario Budget Darcia Curtis provided an update on the Ontario Budget and included supporting documents in the Board meeting package for information. Key highlights from sector partners were noted, with relevance to FIREFLY’s services.</p>	<p>For information</p>
<p>Finance</p>	<p>Moved by Charene Gillies and seconded by Kendall Trembath that the FIREFLY Board of Directors approve an invoice from Dryden Regional Health Centre in the amount of \$80,598.00.</p>	<p>Motion #3 Carried</p>
<p>New Business</p>	<p>Board Executive Process The Board Chair outlined the Board Executive nomination process, noting that it will follow the same approach as last year. Board members were advised that a nomination survey would be circulated, with timelines in place to support voting at an upcoming Board meeting.</p>	<p>For information</p>
<p>Move to In-Camera Meeting</p>	<p>Moved by Debbie Larson and seconded by Jared Ralko that the Board moves to In-Camera at 6:35 p.m.</p>	<p>Motion # 4 Carried</p>
<p>Evaluation of Meeting</p>	<p>Karim Suleman provided an evaluation of the meeting, noting that materials were well-organized and accessible in advance, supporting effective preparation. He highlighted strong time management, meaningful participation, and high-quality presentations, and expressed appreciation for the work of staff and partnerships reflected throughout the meeting. No suggestions for improvement were identified.</p>	<p>For information</p>
<p>Next Meeting</p>	<p>Date and Time: Tuesday, May 26, 2026 at 6:00 p.m. Location: MS Teams Land Acknowledgement and Evaluation of Meeting: Morgan Fletcher</p>	<p>For information</p>

Agenda Items

Discussion

Action

Adjournment

Having no further business, the Chairperson accepted a motion to adjourn the regular meeting at 6:45 p.m.

Adjourned



Sarah-lynn Klassen, Chair



Darcia Curtis, Chief Executive Officer