



Board of Directors

Meeting Minutes

Regular Meeting Date and Time

Tuesday, March 31, 2026
6:00 p.m.

Location

MS Teams

Chairperson

Sarah-lynn Klassen

Admin Support

Tammy Hanstead

Time Meeting Called to Order: 6:01 p.m.

Time Meeting Adjourned: 7:08 p.m.

Present:

- ✓ Curtis, Darcia, Chief Executive Officer
- ✓ Gaudet, Michelle, Director of Human Resources
- ✓ Gillies, Charene, FIREFLY Board of Director
- ✓ Hummelbrunner, Jackie, Director of Service Excellence & Partnerships
- ✓ Johnson, Jennifer, FIREFLY Treasurer
- ✓ Kirouac, Barb, FIREFLY Board of Director
- ✓ Klassen, Sarah-lynn, FIREFLY Board Chair
- ✓ Larson, Debbie, FIREFLY Secretary
- ✓ Marquis, Jennifer, Director of Systems and Performance Management
- ✓ Parks, Kirby, Director of Finance
- ✓ Page, Crystal, FIREFLY Board of Director
- ✓ Ralko, Jared, FIREFLY Vice-Chair
- ✓ Trembath, Kendall, FIREFLY Board of Director
- ✓ White, Tori, Director of Service Excellence & Partnerships

Regrets/Absent:

- ✓ Karim Suleman, FIREFLY Board of Director
- ✓ Morgan Fletcher, FIREFLY Board of Director

Guest:

- ✓ Goodman, Lana, Clinical Manager

Agenda Items

Call to Order and welcome

Discussion

Chairperson called the meeting to order at 6:01 p.m. and welcomed all attendees to the meeting.

Action

Called to Order

Agenda Items	Discussion	Action
Land Acknowledgement	The Board acknowledged the traditional lands of First Nations, Inuit, and Métis peoples across Ontario.	
FIREFLY Moment	Jackie Hummelbrunner shared a FIREFLY Moment highlighting FIREFLY’s successful matching with a psychology intern through the Northern Ontario Psychology Internship Consortium, supporting clinical capacity and workforce development for the upcoming year.	For information
Presentation	Lana Goodman presented an overview of FIREFLY’s Complex Feeding and Swallowing Clinic, a specialized, non-emergency service supporting children with complex feeding and swallowing concerns that are outside the community clinician’s scope of practice. The clinic serves children and families across Northwestern Ontario, including the Far North, with a focus on children with complex medical needs and concerns related to nutrition and oral feeding safety.	For information
Review of Agenda	Moved by Jared Ralko and seconded by Jennifer Johnson that the agenda of March 31, 2026 be approved as amended.	Motion #1 Carried
Declaration of Conflict of Interest	No conflicts of interest were declared.	None declared
Approval of Consent Agenda	<p>Moved by Debbie Larson and seconded by Crystal Page that the consent agenda of March 31, 2026 be approved.</p> <p>Minutes:</p> <ul style="list-style-type: none"> • Board Development Committee meeting minutes - February 24, 2026 • FIREFLY Board of Director meeting minutes - February 24, 2026 <p>Other:</p> <ul style="list-style-type: none"> • Operations and Client Services Report - February 2026 • CEO and Lead Agency Report - February 2026 • Finance Report - February 2026 	Motion #2 Carried
Discussion Items	There were no discussion items.	

Agenda Items	Discussion	Action
Committee Updates	<p>Governance and Quality Committee The Governance and Quality Committee provided an update to the Board regarding the annual Board evaluation process.</p>	For information
CEO Session	There were no items brought forward for discussion under the CEO Session.	
Finance	<p>Moved by Crystal Page and seconded by Jennifer Johnson that the FIREFLY Board of Directors approve the 2026/2027 budget as presented.</p>	Motion #3 Carried
	<p>Moved by Jared Ralko and seconded by Barb Kirouac that the FIREFLY Board of Directors approve an invoice from Sioux Lookout First Nations Health Authority in the amount of \$305,200 for Far North Entry to School Services.</p>	Motion #4 Carried
Correspondence	Capitalize for KIDS – MBC Accelerator Project (MAP)	For information
New Business	None	
Move to In-Camera Meeting	<p>Moved by Debbie Larson and seconded by Jared Ralko that the Board moves to In-Camera at 6:31 p.m.</p>	Motion # 5 Carried
Evaluation of Meeting	Jared Ralko provided an evaluation of the meeting, noting that the materials were received in advance and were well organized. The agenda design, including embedded links to supporting documents and videos, was highlighted as supporting effective flow, engagement, and discussion throughout the meeting.	For information
Next Meeting	<p>Date and Time: Tuesday, April 28, 2026 at 6:00 p.m. Location: MS Teams Land Acknowledgement and Evaluation of Meeting: Morgan Fletcher</p>	For information
Adjournment	Having no further business, the Chairperson accepted a motion to adjourn the regular meeting at 7:08 p.m.	Adjourned

A handwritten signature in black ink, appearing to read 'S. Klassen', with a long horizontal flourish extending to the right.

Sarah-Lynn Klassen, Chair

A handwritten signature in black ink, appearing to read 'D. Curtis', with a long horizontal flourish extending to the right.

Darcia Curtis, Chief Executive Officer