



Board of Directors

Meeting Minutes

Regular Meeting Date and Time

Tuesday, February 24, 2026
6:00 p.m.

Location

MS Teams

Chairperson

Sarah-lynn Klassen

Admin Support

Tammy Hanstead

Time Meeting Called to Order: 6:00 p.m.

Time Meeting Adjourned: 8:10 p.m.

Present:

- ✓ Curtis, Darcia, Chief Executive Officer
- ✓ Fletcher, Morgan, FIREFLY Board of Director
- ✓ Gillies, Charene, FIREFLY Board of Director
- ✓ Hummelbrunner, Jackie, Director of Service Excellence & Partnerships
- ✓ Johnson, Jennifer, FIREFLY Treasurer
- ✓ Klassen, Sarah-lynn, FIREFLY Board Chair
- ✓ Larson, Debbie, FIREFLY Secretary
- ✓ Marquis, Jennifer, Director of Systems and Performance Management
- ✓ Parks, Kirby, Director of Finance
- ✓ Page, Crystal, FIREFLY Board of Director
- ✓ Ralko, Jared, FIREFLY Vice-Chair
- ✓ Suleman, Karim, FIREFLY Board of Director
- ✓ Trembath, Kendall, FIREFLY Board of Director
- ✓ White, Tori, Director of Service Excellence & Partnerships

Agenda Items	Discussion	Action
Call to Order and welcome	Chairperson called the meeting to order at 6:00 p.m. and welcomed all attendees to the meeting.	Called to Order
Land Acknowledgement	The Board acknowledged the traditional lands of First Nations, Inuit, and Métis peoples across Ontario.	
FIREFLY Moment	Kirby Parks presented the FIREFLY moment, highlighting the Kenora Accessible Kitchen and its significance in supporting accessible, inclusive programming within the community.	For information
Presentation	Tori White presented an overview of CSN/CSP Reform, with a focus on Coordinated Service Planning and Complex Special Needs.	For information

Agenda Items	Discussion	Action
Review of Agenda	Moved by Jennifer Johnson and seconded by Jared Ralko that the agenda of January 27, 2026 be approved as presented.	Motion #1 Carried
Declaration of Conflict of Interest	No conflicts of interest were declared.	None declared
New Business	Moved by Jennifer Johnson and seconded by Karim Suleman that the Board of Directors for FIREFLY approve the appointment of the Barbara Kirouac and Charene Gillies to the Board, effective February 24, 2026, for a first term of three years, in accordance with the organization's bylaws and governance policies, and as recommended by Darcia Curtis, CEO, and Sarah-lynn Klassen, Board Chair.	Motion #2 Carried
Approval of Consent Agenda	<p>Moved by Karim Suleman and seconded by Crystal Page that the consent agenda of February 24, 2026 be approved.</p> <p>Minutes:</p> <ul style="list-style-type: none"> • Fiscal Advisory Committee meeting minutes - January 27, 2026 • Governance and Quality Committee meeting minutes - January 27, 2026 • FIREFLY Board of Director meeting minutes - January 27, 2026 <p>Other:</p> <ul style="list-style-type: none"> • Operations and Client Services Report - January 2026 • CEO and Lead Agency Report - January 2026 • Finance Report - January 2026 	Motion #3 Carried
Discussion Items	<p>Finance</p> <p>A budget review meeting was scheduled for March 26 at 6:00 p.m.</p>	For information
Committee Updates	<p>Board Development Committee</p> <p>The Committee Chair provided an update on Board development activities. Director terms were reviewed and noted to be in good standing. The Board Manual was discussed, with acknowledgment that it contains strong foundational information for Board members. The Committee also shared that Board development efforts will align more closely with strategic planning, and two Board members will attend the CMHO Conference. The AGM will be held on June 22.</p>	For information

Agenda Items	Discussion	Action
<p>CEO Session</p>	<p>Strategic Planning</p> <p>The Director of Finance provided an update on the Strategic Planning process, noting that planning is moving forward, with staff engagement underway and upcoming planning sessions scheduled. In-person strategic planning with Board involvement will take place May 13–14, with a wrap-up session planned for June 23, following the AGM.</p> <p>Accreditation</p> <p>Moved by Jared Ralko and seconded by Kendall Trembath that the Board of Directors approve the transition of the organization’s accreditation from Accreditation Canada to the Canadian Centre for Accreditation (CCA), and authorize management to initiate the transition process, including obtaining a formal cost estimate, confirming timelines, and developing an implementation plan consistent with CCA requirements.</p> <p>Resource Planning Group</p> <p>Moved by Kendall Trembath and seconded by Crystal Page that the Board of Directors approve the proposal for Functional Program Consulting Services, with Resource Planning Group, in the amount of \$115,200, for capital planning purposes.</p>	<p>For information</p> <p>Motion #4 Carried</p> <p>Motion #5 Carried</p>
<p>Quality of Care</p>	<p>Data Project with Empowered Kids Ontario</p> <p>The Director of Systems and Performance Management provided an overview of the Data Integration and Dashboard Project, coordinated by Empowered Kids Ontario, which focuses on data integration and dashboard development to support provincial reporting and system planning.</p>	<p>For information</p>
<p>Correspondence</p>	<p>Left in the Cold - The Impact of Flat Budgets on Child and Youth Developmental Services in Northwestern Ontario</p>	<p>For information</p>
<p>Move to In-Camera Meeting</p>	<p>Moved by Jennifer Johnson and seconded by Karim Suleman that the Board moves to In-Camera at 7:05 p.m.</p>	<p>Motion # 6 Carried</p>
<p>Evaluation of Meeting</p>	<p>Crystal Page provided a positive evaluation of the meeting, noting strong preparation, meaningful discussion, and effective decision-making.</p>	<p>For information</p>

Agenda Items**Discussion****Action****Next Meeting****Date and Time:**

Tuesday, March 31, 2026 at 6:00 p.m.

Location:

MS Teams

Land Acknowledgement and Evaluation of Meeting:

Kendall Trembath

For information

Adjournment

Having no further business, the Chairperson accepted a motion to adjourn the regular meeting at 8:10 p.m.

Adjourned



Sarah-Lynn Klassen, Chair



Darcia Curtis, Chief Executive Officer