



Regular Meeting Date and Time

Friday, September 26, 2025
6:00 p.m.

Location

Hybrid: Red Lake/MS Teams
201 Howey Street, Red Lake, ON

Chairperson

Sarah-lynn Klassen

Admin Support

Tammy Hanstead

Time Meeting Called to Order: 6:04 p.m.

Time Meeting Adjourned: 7:43 p.m.

Present:

- ✓ Bell, Carlynn, FIREFLY Board of Director (MS Teams – signed on at 7:00 p.m.)
- ✓ Curtis, Darcia, Chief Executive Officer
- ✓ Hummelbrunner, Jackie, Director of Service Excellence & Partnerships (MS Teams)
- ✓ Klassen, Sarah-lynn, FIREFLY Vice-Chair
- ✓ Larson, Debbie, FIREFLY Board of Director
- ✓ Page, Crystal, FIREFLY Board of Director
- ✓ Parks, Kirby, Director of Finance
- ✓ Ralko, Jared, FIREFLY Secretary
- ✓ Suleman, Karim, FIREFLY Board of Director
- ✓ Trembath, Kendall, FIREFLY Board of Director

Guests:

- ✓ Bates, Emily, Administrative Assistant
- ✓ Bloemberg, Courtney, Speech-Language Pathologist
- ✓ Cowles, Tammy, Canada Prenatal Nutrition Program Coordinator
- ✓ Dasti-Hill, Alisha, Guest (MS Teams – signed off at 6:08 p.m.)
- ✓ Gordon, Wanda, Indigenous Professional Learning Opportunities Coordinator
- ✓ Grand, Kelly, Clinical Manager
- ✓ Healey, Vikki, Senior Clinician – Child & Youth Mental Health
- ✓ Hill, Richard, Data Manager

Regrets/Absent:

- ✓ Kim Vares, FIREFLY Chair
- ✓ Jennifer Johnson, FIREFLY Treasurer

Agenda Items

Discussion

Action

Call to Order and welcome

Chairperson called the meeting to order at 6:04 p.m. and welcomed all attendees to the meeting.

Called to Order

Agenda Items	Discussion	Action
Land Acknowledgement	The Board acknowledged the traditional lands of First Nations, Inuit, and Métis peoples across Ontario.	
Presentation to the Board	Kelly Grand, Clinical Manager for Red Lake, provided a presentation to the Board highlighting her new role and the work of the Red Lake staff. Kelly Grand introduced staff in attendance and shared highlights on behalf of those unable to attend. Each Red Lake staff member present shared an overview of their work with the Board. The Vice-Chair thanked Kelly Grand and the Red Lake staff for their presentations and their dedication to FIREFLY.	For information
Review of Agenda	Moved by Kendall Trembath and seconded by Crystal Page that the agenda of September 26, 2025 be approved as presented.	Motion #1 Carried
Declaration of Conflict of Interest	No conflicts of interest were declared.	None declared
Approval of Consent Agenda	<p>Moved by Jared Ralko and seconded by Crystal Page that the consent agenda of September 26, 2025 be approved with the FIREFLY case study being moved to Discussion items.</p> <p>Minutes:</p> <ul style="list-style-type: none"> Fiscal Advisory Committee meeting minutes – June 18, 2025 FIREFLY Board of Director meeting minutes – June 18, 2025 <p>Other:</p> <ul style="list-style-type: none"> Operations and Client Services Report – August 2025 FIREFLY Case Study Two new Board members approved by email motion 	Motion #2 Carried
Discussion Items	One item, the Case Study, was pulled for discussion. The Board discussed the change in placement of the Case Study under the Consent Agenda rather than the In Camera Agenda.	Discussion on new format moved to In Camera.

Agenda Items	Discussion	Action
Discussion Items Continued	<p>The CEO shared that she discussed with the Board Chair, the change was made to align with the updated meeting format and to support greater focus on governance discussions. It was noted that the Case Study document is not publicly accessible and is not included in the minutes. The Board agreed to move the discussion regarding the new Board meeting format to the In Camera session.</p>	
Committee Updates	<p>Board Development Committee The Chairperson reported that the committee reviewed its roles and responsibilities and the FIREFLY By-Law procedures for meetings. Jared Ralko was confirmed as Chair of the committee. The committee set the date and location for the Board Retreat, to be held in Dryden on April 25, 2026, and reviewed Directors' terms of service and Board recruitment.</p> <p>Fiscal Advisory Committee The Chairperson reported that the committee reviewed its roles and responsibilities and the FIREFLY By-Law procedures for meetings. The committee also reviewed the August 2025 financial and investment statements.</p>	<p>For information</p>
CEO and Lead Agency Report	<p>Darcia Curtis, CEO noted that the written report and a video recording were provided in the Board meeting package for review prior to the meeting. The CEO highlighted the CEO on the Go staff event held earlier in the day, the first of a series of monthly visits to office locations. Debbie Larson, who attended the Red Lake event, commended the CEO for her introduction and engagement with staff, noting that staff shared both what they value about FIREFLY and their hopes for the future.</p> <p>Moved by Debbie Larson and seconded by Jared Ralko that the August 2025 CEO and Lead Agency Reports be accepted as presented.</p>	<p>Motion #3 Carried</p>

Agenda Items	Discussion	Action
Finance	Kirby Parks noted that the August 2025 financial report and a video recording were provided in the Board meeting package for review prior to the meeting. A question and answer period followed.	For information
Quality of Care	Accreditation Darcia Curtis, CEO on behalf of Jennifer Marquis, Director of Systems and Performance Management provided an update regarding the Accreditation and Attestation process, and deferred the agenda items to the October Board meeting.	Deferred
Correspondence	<ul style="list-style-type: none"> • Complex Special Needs Reform – Interim Requirements • Complex Special Needs – Clinically Informed Considerations • Stepping Stones 10-Year Master Plan – Camp Stephens • 2024-2025 CMHO Impact Report 	For information
New Business	Strategic Planning Update Darcia Curtis provided an update noting that an RFP went out to five consulting agencies, with a due date of October 17, 2025. Admin support will redact the finance piece, SPT will review and make recommendation to the Board in October. A document listing the five agencies, and links to their websites was included in the Board meeting package.	For information
	Community Safety and Well-Being Plan – Letter of Support Moved by Carlynnne Bell and seconded by Jared Ralko that the Board of Directors provide a letter of support to the City of Kenora in support of the Community Safety Well-Being Plan as presented.	Motion #4 Carried
	LIFT Action Plan Moved by Debbie Larson and seconded by Carlynnne Bell that the Board of Directors approve the LIFT Action Plan as presented.	Motion #5 Carried

Agenda Items	Discussion	Action
New Business Continued	Board Member Resignations The Chairperson shared that the Board Chair accepted resignations from Alisha Dasti-Hill and Adrian Lizzi in September.	For information
Move to In-Camera Meeting	Moved by Carlynne Bell and seconded by Debbie Larson that the Board moves to In-Camera at 7:26 p.m.	Motion #6 Carried
Evaluation of Meeting	Debbie Larson provided an evaluation of the meeting. <ul style="list-style-type: none"> • Good meeting and discussions • Meeting materials always received ahead of time • Noted that the new meeting start time is good • Presentation by Red Lake staff was wonderful • Receiving the videos ahead of time was great • Great engagement by Board members 	For information
Next Meeting	Date and Time: Tuesday, October 28, 2025 at 6:00 p.m. Location: MS Teams Land Acknowledgement and Evaluation of Meeting: Jared Ralko	For information
Adjournment	Having no further business, the Chairperson accepted a motion to adjourn the regular meeting at 7:43 p.m.	Adjourned



Kim Vares, Chair



Darcia Curtis, Chief Executive Officer