



FIREFLY

BOARD OF DIRECTORS MINUTES

November 28, 2023 – 7:00 p.m.

Microsoft Teams

PRESENT:	Kim Vares Sarah-lynn Klassen	Alisha Dasti-Hill Crystal Page	Debbie Larson Carlynnne Bell
REGRETS:	Chris Bonner-Vickers	Bruce Meisner	
STAFF:	Karen Ingebrigtsen Jenn Marquis Tammy Hanstead	Kirby Parks Darcia Curtis	Michelle Gaudet Jackie Hummelbrunner

Ms. Vares called the meeting to order at 7:01 p.m.

Ms. Page provided a personal land acknowledgement, sharing that she would like to recognize that we are in the traditional territory of the Anishinaabe, Cree and Oji-cree nations in Treaty #3, and the traditional homelands of the Métis Nation. We acknowledge that we live, work, and play on these traditional lands and in the spirit of reconciliation and as a gesture of respect, we express gratitude and recognize the Indigenous peoples as traditional stewards of the land we inhabit. To support stewardship of the land, we recognize the paramount importance of nurturing a strong relationship with our Treaty #3 partners and these brief reminders of Canada’s colonial history, tucked into the routines of everyday life, are meant as small acts of recognition.

FIREFLY MOMENT

Ms. Ingebrigtsen provided a FIREFLY moment for the Board. Ms. Ingebrigtsen highlighted the “Longwoods Breakfast Series, Briefings from and for Healthcare Leaders.” Ms. Ingebrigtsen shared that the videos are available to view online by visiting the Longwoods website at Longwoods.com. Ms. Ingebrigtsen shared that while listening to the “Right-Sizing Pediatric Healthcare: What’s Next?” episode, Ms. Ingebrigtsen heard a familiar voice from the north. Ms. Ingebrigtsen shared that Mr. Karim Suleman, FIREFLY Clinical Manager was in Toronto and attended the meeting. Mr. Suleman inquired with the panel about services for northern children. Ms. Ingebrigtsen appreciated that Mr. Suleman attended the meeting and for sharing a northern perspective.

REVIEW OF AGENDA

MOTION #1 Moved by Carlynnne Bell
 Seconded by Debbie Larson
 That the agenda of November 28, 2023 be accepted as presented.
 CARRIED

DECLARATION OF CONFLICT OF INTEREST

None

APPROVAL OF CONSENT AGENDA

Consent agenda items:

- 2023/2024 Board meeting attendance
- October 27, 2023 FIREFLY Governance and Quality Committee Meeting Minutes
- October 27, 2023 FIREFLY Fiscal Advisory Committee Meeting Minutes
- October 27, 2023 FIREFLY Board of Directors Meeting Minutes

MOTION #2 Moved by Crystal Page
 Seconded by Alisha Dasti-Hill
 That the consent agenda of November 28, 2023 be approved.
 CARRIED

ITEMS PULLED FOR DISCUSSION

None

COMMITTEE UPDATES

Fiscal Advisory

Ms. Dasti-Hill provided an update, sharing that Ms. Parks reviewed the financial statements and investment statements with the committee. The committee reviewed the investment policy, noting that there were no changes made to the policy.

Board Development Committee

Ms. Vares provided an update, sharing that the committee discussed plans for the spring Board retreat. Ms. Vares shared that the committee reviewed and updated the Board skills and experience matrix, and will bring forward to the Board in January for review.

CEO and LEAD AGENCY REPORT

Ms. Ingebrigtsen provided an update regarding autism services for northern families and children. Ms. Ingebrigtsen shared that northern Children’s Treatment Centre (CTC) leaders, including Ms. Ingebrigtsen and Jennifer Churchill, Empowered Kids Ontario (EKO) met with a staff person from Minister Fedeli’s office. Ms. Ingebrigtsen shared that she and Ms. Churchill additionally met with Minister Rickford’s Director of Policy. Ms. Ingebrigtsen shared that the meetings were helpful in gaining connections and in guiding preparation work for the upcoming Northern Caucus meeting.

Ms. Ingebrigtsen highlighted the Children’s Mental Health Ontario (CMHO) Conference that several Board members, leadership and staff had the opportunity to attend in Toronto. Ms. Ingebrigtsen congratulated the FIREFLY staff that presented “Dungeons and Dragons: Defeating the Social Anxiety Enemy!” Ms. Ingebrigtsen noted that participants were very impressed with the engaging presentation.

Ms. Ingebrigtsen shared that outcome focused measures were reiterated at the CMHO conference. Outcome data is critical to our clients, staff and for funding. Tools to collect the data require an annual cost. FIREFLY is advocating for the Ministries to provide additional ongoing funding to support outcome focused measures.

Ms. Ingebrigtsen provided an update on the Capital Planning Project. Ms. Ingebrigtsen noted that KTA has helped support Phase 1 of the capital planning project, noting the amount of pre-work necessary before submitting a business case. Ms. Ingebrigtsen shared that work is underway to obtain clear direction regarding the required process in developing a formal business case.

Ms. Ingebritson shared that the Lead Agency Consortium approved the draft business case seeking government support and funding to develop and deliver a provincially guided, regionally delivered community treatment for Ontario children and youth with intensive needs. A question and answer period followed.

MOTION #3 Moved by Sarah-lynn Klassen
 Seconded by Crystal Page
 That the November 2023 CEO and Lead Agency Reports be accepted as presented.
 CARRIED

FINANCE

Review Financial Statements

Ms. Parks reviewed the draft financial statements for the month ending October 31, 2023 with the Board. Ms. Parks shared that there were no changes to the investment statements. A question and answer period followed.

MOTION #4 Moved by Alisha Hill
 Seconded by Carlyne Bell
 That the draft financial statements for the month ending October 31, 2023 be accepted as presented.
 CARRIED

OPERATIONS AND CLIENT SERVICE REPORT

Ms. Parks reviewed the polar graphs with the Board, highlighting that all staff have received Microsoft Dynamics training. Ms. Parks reviewed strategic highlights and FIREFLY highlights with the Board. Ms. Parks shared that “On the horizon”, the employee engagement survey administered by McLean and Company opened to staff today and is open for two weeks. A question and answer period followed.

MOTION # 5 Moved by Debbie Larson
 Seconded by Crystal Page
 That the November 2023 Service Report be accepted as presented.
 CARRIED

QUALITY OF CARE

Voyce Interpretation Service

Ms. Hummelbrunner presented “Voyce Interpretation Service” to the Board by sharing her screen. Ms. Hummelbrunner provided step by step instruction on how to access interpretation using Voyce. Ms. Hummelbrunner shared that Voyce provides on-demand access to qualified medical language interpreters in over 240 languages. Ms. Hummelbrunner noted that the program is available for all FIREFLY staff to access. A question and answer period followed.

CORRESPONDENCE/READING

None

NEW BUSINESS

Board Value Proposition (BVP)

Ms. Gaudet presented “FIREFLY Board of Directors Board Value Proposition” by sharing her screen. Ms. Gaudet thanked the Board for participating in the BVP survey that was included in the “Uncovering our Board Member Value Proposition” presentation that was shared with the Board at the Board meeting in October. Ms. Gaudet created three options from the information collected in the survey. The Board reviewed the three options. A question and answer period followed. Ms. Hanstead will share the presentation with the Board for their review.

IN CAMERA

Motion #6 Moved by Sarah-lynn Klassen
 Seconded by Alisha Dasti-Hill
 That the Board moves to in-camera at 7:54 p.m.
 CARRIED

EVALUATION

Ms. Page provided an evaluation of the meeting, noting that she received the meeting material with time to prepare for the meeting. The meeting material was relevant and sufficient to form an opinion. Ms. Page shared that the Chair was effective in allowing all sides to share. The meeting flowed in a timely manner.

NEXT MEETING

Tuesday, January 30, 2024 at 7:00 p.m. Microsoft Teams

ADJOURNMENT

Having no further business, the Chairperson accepted a motion to adjourn at 8:03 p.m.



Tammy Hanstead
Recorder

January 30, 2024

Date



Kim Vares
Chairperson

January 30, 2024

Date