



FIREFLY

BOARD OF DIRECTORS MINUTES

February 28, 2023

Microsoft Teams

PRESENT:	Kim Vares Chris Bonner-Vickers	Crystal Page	Alisha Dasti-Hill
REGRETS:	Carlynn Bell	Debbie Larson	Sarah-lynn Klassen
STAFF:	Karen Ingebrigtsen Kirby Parks Tammy Hanstead	Michelle Gaudet Darcia Curtis Richard Hill	Jackie Hummelbrunner Jenn Marquis

Ms. Kim Vares acknowledged that FIREFLY offices operate on the original lands and territories of the Anishinaabeg, the Mushkegowuk and the Métis peoples. Treaties 3, 5 and 9 were signed upon these lands. We strive as guests on these lands to honour our responsibilities to care for this land and uphold the Treaties that were signed therein.

Ms. Vares called the meeting to order at 7:00 p.m.

FIREFLY MOMENT

Ms. Curtis provided a FIREFLY moment, highlighting the quality improvement project Quest, Episodes of Care. Ms. Curtis shared that the Knowledge Institute on Child and Youth Mental Health and Addictions selected FIREFLY as one of the groups in this cohort. Ms. Curtis will provide further updates as the project progresses.

QUALITY OF CARE PRESENTATION

Mr. Hill presented Capitalize for Kids (C4K) EMHware Data Dashboard Project by sharing his screen. Mr. Hill shared that C4K is funding the purchase of 60 Power BI licences over the next three years to expand access to the data dashboard. Mr. Hill shared that the dashboards in Power BI will help answer operational questions about FIREFLY. Mr. Hill noted that C4K is providing free training for staff to learn how to use the dashboard. A question and answer period followed.

PRESENTATION

Ms. Ingebrigtsen presented the FIREFLY Capital Planning Project update to the Board. Ms. Ingebrigtsen noted that the presentation was included in the Board meeting package for the Board's information. Ms. Hanstead shared her screen while Ms. Ingebrigtsen provided the update. Ms. Ingebrigtsen shared that the business case for the capital project plan will be completed in two phases. Phase one assessment of current and desired future state assessment, capital priorities and recommendations. Phase two will include the development of a major capital plan and submission for capital funding to government. Ms. Ingebrigtsen provided a summary of current space, client volumes, demographic profile, unique factors that impact demand for services and overall observations. Ms. Ingebrigtsen noted that the Strategy and Performance Team and staff are aligned in perspectives with regards to the principles for the capital project. Ms. Ingebrigtsen highlighted staff feedback that validates current insights. Ms. Ingebrigtsen shared that next steps include a current state assessment, case for change and options for further assessment. A question and answer period followed.

REVIEW OF AGENDA

MOTION #1 Moved by Chris Bonner-Vickers
Seconded by Crystal Page
That the agenda February 28, 2023 be accepted as presented.
CARRIED

DECLARATION OF CONFLICT OF INTEREST

No conflict of interest was declared.

APPROVAL OF CONSENT AGENDA

Consent agenda items:

- January 31, 2023 FIREFLY Board of Director Meeting Minutes
- January 31, 2023 FIREFLY Fiscal Advisory Committee Meeting Minutes
- January 31, 2023 FIREFLY Governance and Quality Committee Meeting Minutes

MOTION #2 Moved by Alisha Dasti-Hill
Seconded by Crystal Page
That the consent agenda of February 28, 2023 be approved.
CARRIED

ITEMS PULLED FOR DISCUSSION

None

COMMITTEE UPDATES

Fiscal Advisory

Ms. Dasti-Hill provided an update, sharing that the committee reviewed the financial statements and investment statements.

Board Development Committee

Ms. Vares shared that the Board Development Committee meeting was cancelled this evening due to lack of quorum.

CEO and LEAD AGENCY REPORT

CEO and Lead Agency Report

Ms. Ingebrigtsen shared that attachments to the CEO Board report were included in the Board meeting package including the Ontario Health Team (OHT) population-health management overview and the Strategic Plan refresh proposal received from KTA Inc. Ms. Ingebrigtsen shared that the strategic planning process will launch on March 7th with a FIREFLY Strategic Planning Steering Committee meeting. A question and answer period followed.

MOTION #3 Moved by Chris Bonner-Vickers
Seconded by Alisha Dasti-Hill
That the February 2023 CEO and Lead Agency Reports be accepted as presented.
CARRIED

FINANCE

Review Financial Statements

Ms. Parks reviewed the draft financial statements for the month ending January 31, 2023 with the Board. Ms. Parks reviewed the investment statements with the committee. A question and answer period followed.

MOTION #4 Moved by Crystal Page
 Seconded by Chris Bonner-Vickers
 That the draft financial statements for the period ending January 31, 2023 be accepted as presented.
 CARRIED

OPERATIONS AND CLIENT SERVICE REPORT

Ms. Parks reviewed the polar graphs with the Board, highlighting the 2023-2024 Psychology Internship interviews are completed. Ms. Hummelbrunner shared that FIREFLY submitted a Red Cross Recovery Relief Grant to support the new assessment and treatments space for both new and existing services. Ms. Parks reviewed FIREFLY highlights and on the horizon with the Board. A question and answer period followed.

MOTION # 5 Moved by Alisha Dasti-Hill
 Seconded by Crystal Page
 That the January 2023 Service Report be accepted as presented.
 CARRIED

CORRESPONDENCE/READING

None

NEW BUSINESS

March 28, 2023 Board Meeting

Ms. Vares shared that the Board and Committee meetings scheduled for March 28, 2023 have been rescheduled to April 4, 2023.

FIREFLY Foundation Update

Ms. Ingebrigtsen provided a FIREFLY Foundation update, by providing background of the Foundation and current state. Ms. Ingebrigtsen shared that the FIREFLY Foundation has been dormant over the past few months while the Board members discuss next steps and plan a new approach for the Foundation. Ms. Ingebrigtsen inquired about the FIREFLY Foundation Board members joining the FIREFLY Board of Directors at the Board Retreat in Dryden in April to discuss strategies for the FIREFLY Foundation moving forward. A discussion followed. An invitation to the FIREFLY Board Retreat will be shared with the FIREFLY Foundation Board members.

IN CAMERA

Motion #6 Moved by Chris Bonner-Vickers
 Seconded by Alisha Dasti-Hill
 That the Board moves to in-camera at 7:59 p.m.
 CARRIED

EVALUATION

Ms. Page provided an evaluation of the meeting, noting the quality, effectiveness and timeliness of the meeting material. Ms. Page shared that the meeting material was relevant and received in sufficient time. Ms. Page shared that the meeting started on time, good content and overall good meeting.

NEXT MEETING

Tuesday, April 4, 2023 at 7:00 p.m. Teams

Ms. Vares shared that the FIREFLY Board Retreat will be held on April 28th and 29th in Dryden.

ADJOURNMENT

Having no further business, the Chairperson accepted a motion to adjourn at 8:29 p.m.



Tammy Hanstead
Recorder

April 4, 2023

Date



Kim Vares
Chairperson

April 4, 2023

Date