



BOARD OF DIRECTORS MINUTES

September 28, 2021

Microsoft Teams

PRESENT:	Debbie Larson	Kim Vares	Alisha Dasti-Hill
	Chris Bonner-Vickers	Caroline Collins	Crystal Page
	Colette Scatliff	Sarah-lynn Klassen	
REGRETS:	Carlynn Bell	Jennifer Esterreicher	Tana Troniak
STAFF:	Karen Ingebrigtsen	Bruce Meisner	Michelle Gaudet
	Jackie Hummelbrunner	Darcia Curtis	Jennifer Marquis
	Leanne Mineault	Wanda Gordon	Tammy Hanstead

Ms. Debbie Larson called the meeting to order at 7:00 p.m. Ms. Larson welcomed new Board members; Colette Scatliff and Sarah-lynn Klassen to the FIREFLY Board of Directors. Ms. Larson introduced all FIREFLY Board of Director members and FIREFLY staff to Ms. Scatliff and Ms. Klassen.

Ms. Mineault introduced Ms. Gordon to the FIREFLY Board of Directors. Ms. Gordon presented “Indigenous Professional Learning Opportunities” (IPL) to the Board by sharing her screen. Ms. Gordon shared that the IPL project provides Indigenous professional learning support to on-reserve child care centres and child and family programs across the province. Ms. Gordon shared that there are 137 programs across Ontario, with half of the programs located in the northern parts of Ontario. Priorities include culture and language, technology training, recruitment and retention of early childhood educators, mentorship opportunities, community well-being and connections with ministries. Ms. Gordon shared that the First Nation Early Learning Collaboration website that was originally built in 2016, has been updated and is accessible to early learning staff. Ms. Mineault noted Ms. Gordon’s hard work and dedication to the project in the past year. Ms. Larson thanked Ms. Gordon and Ms. Mineault for the presentation. Ms. Ingebrigtsen highlighted that Ms. Gordon’s quality work is recognized across the province.

REVIEW OF AGENDA

MOTION #1 Moved by Caroline Collins
 Seconded by Kim Vares
 That the agenda of September 28, 2021 be accepted as presented.
 CARRIED

DECLARATION OF CONFLICT OF INTEREST

No conflict of interest was declared.

APPROVAL OF CONSENT AGENDA

MOTION #2 Moved by Caroline Collins
 Seconded by Crystal Page
 That the consent agenda of September 28, 2021 be approved.
 CARRIED

ITEMS PULLED FOR DISCUSSION

None

COMMITTEE UPDATES

Fiscal Advisory

Ms. Larson provided an update, on Ms. Dasti-Hill's behalf. Ms. Larson shared that the Fiscal Advisory Committee reviewed the May 2021 financial statement on July 22nd, noting that there was a delay in producing the statements due to the new financial system. Ms. Larson shared that the committee met early this evening and reviewed the June, July and August 2021 financial statements.

Board Development

Ms. Larson provided an update, noting that the committee started planning the FIREFLY Board Retreat that will be held at the Best Western in Dryden on April 30, 2022.

CEO and LEAD AGENCY REPORT

CEO Report

Ms. Ingebrigtsen provided an update regarding the FIREFLY Foundation, highlighting the FIREFLY Foundation webpage that will be launched soon. FIREFLY Foundation Coordinator, Ms. Greene has been working with the auditor in preparation of the Foundation's first audit. Ms. Ingebrigtsen shared that the Foundation is planning two fund raising projects; a regional raffle of seasonal items for children and families, and a quarterly lottery themed around celebrating children.

Ms. Ingebrigtsen shared that Ms. Marquis is leading FIREFLY's Accreditation planning, noting that Ms. Marquis has developed a detailed FIREFLY project management plan. Ms. Ingebrigtsen noted that the online Accreditation Governance Functioning Tool will be available for Board members to complete soon.

Ms. Ingebrigtsen shared that the Human Resources department has been exceedingly busy with new hires and addressing the new government vaccine policies required for our services and our requirements for entering other places of care. Ms. Ingebrigtsen shared that the FIREFLY vaccination policy, aligned with provincial requirements, includes Board of Directors.

Ms. Ingebrigtsen shared that in consultation with the union, guidance of the Indigenous Awareness Committee (IAC) and on reflection of FIREFLY values and strategic pillars, FIREFLY moved forward to observe the National Day for Truth and Reconciliation holiday and day of reflection on September 30, 2021. FIREFLY offices will be closed on Thursday, September 30, 2021.

Ms. Ingebrigtsen highlighted that the IAC is hosting a day long learning summit, "Living in Indigenous Sovereignty" on Thursday, October 7, 2021.

Ms. Marquis shared that the organization has begun ongoing phishing campaigns and cyber security training with Knowbe4 training system. Ms. Marquis shared that any questions regarding the training can be directed to Ms. Marquis or Ms. Hanstead.

MOTION # 5 Moved by Kim Vares
 Seconded by Caroline Collins
 That the September 2021 Service Report be accepted as presented.
 CARRIED

QUALITY OF CARE

Ms. Ingebrigtsen reviewed the fourth section of the Governance Standards, “The governing body works with the organization’s leaders to develop the organization’s mission statement.” with the Board. A discussion followed.

CORRESPONDENCE/READING

Ms. Larson noted that there were correspondence and reading items attached to Ms. Ingebrigtsen’s CEO report.

NEW BUSINESS

Imagine FIREFLY Update

Ms. Ingebrigtsen provided an update to the Board. Ms. Ingebrigtsen noted that the operational project Steering Committee includes staff and Board members. Ms. Ingebrigtsen shared that the committee reviewed the project objectives at the first meeting that was held on September 1, 2021. A small staff working group is gathering research documents as well as demographic and trends information. The working group will prepare a summary report for the next Imagine FIREFLY Steering Committee meeting. Ms. Ingebrigtsen shared that the project will help build a framework to assist leadership and staff in developing a new vision and roadmap for FIREFLY services.

Meeting Document Packages

Ms. Larson inquired if the Board of Directors would prefer to receive Board meeting documents via Microsoft Teams or email. A discussion followed. The Board agreed to having all meeting documents uploaded to Microsoft Teams. Ms. Hanstead will set up Microsoft Teams practice sessions for the Board.

IN CAMERA

Motion #6 Moved by Caroline Collins
 Seconded by Alisha Dasti-Hill
 That the Board moves to in-camera at 8:29 p.m.
 CARRIED

EVALUATION

Ms. Page provided the evaluation of the meeting, noting that the meeting started and finished on time. Ms. Page shared that she understood the topics and objectives. Ms. Page highlighted that the chair was prepared and kept the meeting on track.

NEXT MEETING

Tuesday, November 2, 2021 at 7:00 p.m. Microsoft Teams

ADJOURNMENT

Having no further business, the Chairperson accepted a motion to adjourn at 8:55 p.m.



Tammy Hanstead
Recorder

November 2, 2021

Date



Debbie Larson
Chairperson

November 2, 2021

Date