



FIREFLY

BOARD OF DIRECTORS MINUTES

May 25, 2021

Microsoft Teams

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|----------|--|---|-------------------------------------|
| PRESENT: | Debbie Larson Alisha Dasti-Hill Crystal Page | Michelle Simone Chris Bonner-Vickers | Kim Vares Tana Troniak |
| REGRETS: | Carlyne Bell | Caroline Collins | Jennifer Esterreicher |
| STAFF: | Karen Ingebrigtsen Jackie Hummelbrunner Tammy Hanstead | Bruce Meisner Darcia Curtis | Michelle Gaudet Jennifer Marquis |

Ms. Debbie Larson called the meeting to order at 7:00 p.m.

REVIEW OF AGENDA

MOTION #1 Moved by Michelle Simone
 Seconded by Tana Troniak
 That the agenda of May 25, 2021 be accepted with additions.
 CARRIED

DECLARATION OF CONFLICT OF INTEREST

No conflict of interest was declared.

APPROVAL OF CONSENT AGENDA

MOTION #2 Moved by Kim Vares
 Seconded by Alisha Dasti-Hill
 That the consent agenda of May 25, 2021 be approved.
 CARRIED

ITEMS PULLED FOR DISCUSSION

None

CEO and LEAD AGENCY REPORT

CEO and Lead Agency Report

Ms. Ingebrigtsen congratulated and thanked everyone for their support with FIREFLY's Virtual Spring Governance series that was held via Zoom. Ms. Ingebrigtsen shared that the webinars were well received by Board members and senior leadership from the region. Ms. Ingebrigtsen thanked FIREFLY staff that assisted with the planning and hosting the four webinar sessions. Ms. Ingebrigtsen noted that the webinar evaluations that participants completed following the sessions highlighted their appreciation of a regional invitation to the governance series and spoke to the quality of the presentations.

Ms. Ingebrigtsen highlighted that after many years of advocating for a Children's Treatment Centre (CTC) in the Kenora and Rainy River Districts, FIREFLY is now recognized as a CTC. Ms. Ingebrigtsen noted that funds previously funded by George Jeffrey Children's Centre contract with FIREFLY, will now be transferred from the Ministry directly to FIREFLY.

Ms. Ingebrigtsen noted that the FIREFLY Endowment Fund with the Kenora and Lake of the Woods Regional Community Foundation that was launched about eight years ago has grown significantly in a very short period of time. Ms. Ingebrigtsen noted that the goal is to grow the fund to a point that the annual earnings support an unfunded service or program of benefit in our area.

Ms. Ingebrigtsen shared that FIREFLY is in early stages of an operational project to imagine FIREFLY. With the positive experience of virtual services during COVID, growing services and looking into the future, FIREFLY will be engaging clients and staff and seeking knowledge to develop a roadmap to position FIREFLY operations for the future.

Ms. Ingebrigtsen highlighted great news regarding the investment Lead Agencies contributed towards support of the development of two province wide initiatives. Planning is underway for virtual walk in services and intensive services.

Ms. Ingebrigtsen shared that the Ministry of Education announced significant funding for school mental health programs. The continuance funds are designated for COVID related mental health concerns. A question and answer period followed.

MOTION #3 Moved by Chris Bonner-Vickers
 Seconded by Kim Vares
 That the May 2021 CEO and Lead Agency Report be accepted as presented.
 CARRIED

FINANCE

Mr. Meisner reviewed the draft financial statements for the year ending March 31, 2021. A question and answer period followed. Ms. Vares inquired if there were any areas of concern. Mr. Meisner confirmed that there are no areas of concern. Ms. Ingebrigtsen shared that the auditor will meet with the Fiscal Advisory Committee before the annual general meeting (AGM) to review the financial statements and answer any questions the committee may have. Mr. Meisner shared that the financial statements will be presented by the auditor at the AGM for approval of the Board.

Mr. Meisner reviewed the investment statements with the Board, noting that one GIC matured at the end of April. Mr. Meisner shared that there are two GIC's remaining.

Ms. Larson advised that the Fiscal Advisory Committee met on Monday, May 17, 2021 to review the 2021-2022 budget in detail. Ms. Larson noted that the committee recommended that the budget be brought forward to the Board tonight for approval. Mr. Meisner reviewed the 2021-2022 Budget with the Board. Mr. Meisner noted that there will be a revision when any new Ministry funding is received. A question and answer period followed.

MOTION #4 Moved by Tana Troniak
 Seconded by Alisha Dast-Hill
 That the 2021-2022 budget be approved.
 CARRIED

OPERATIONS AND CLIENT SERVICE REPORT

Ms. Curtis presented referral trends pre-COVID and post-COVID with the Board by sharing her screen. Ms. Curtis noted that referrals increased at the beginning of the school year, decreased in April with school closures.

Ms. Curtis reviewed “Children and Youth Mental Health Survey Results” by sharing her screen. Ms. Curtis noted that the survey was completed in partnership with region’s school boards. Ms. Curtis advised that it is now the practice to hold monthly meetings with the school boards in support of greater collaboration and alignment of services. . Ms. Curtis shared that 245 students from grades 7 and 8 responded to the survey. The survey results will assist with service planning initiatives. A question and answer period followed.

Ms. Hummelbrunner inquired if the Board had any questions related to the Operations and Client Services report that was included in the Board meeting package. There were no questions.

MOTION # 5 Moved by Kim Vares
 Seconded by Michelle Simone
 That the April 2021 Service Report be accepted as presented.
 CARRIED

QUALITY OF CARE

Ms. Ingebrigtsen reviewed the third section of the Governance Standards, “There is a defined and formal process for decision making” with the Board. A discussion followed.

COMMITTEE UPDATES

Fiscal Advisory

Ms. Dasti-Hill shared that the committee met earlier this evening, and had nothing further to add to Mr. Meisner’s finance update.

Board Development

Ms. Larson shared that the committee reviewed the Board of Directors Terms, noting that five Directors terms are due in June 2021. Ms. Larson advised that she has contacted the Directors to inquire if they are interested in serving another term. Ms. Collins, Ms. Larson, Ms. Bell and Mr. Bonner-Vickers will renew their terms in June. Ms. Simone has shared that she will not put her name forward for election of another term. Ms. Larson thanked Ms. Simone for her years of service with the Board, and wished her well on future endeavors.

CORRESPONDENCE/READING

None

NEW BUSINESS

Diversity, Equity and Inclusion (DEI) Project

Ms. Gaudet presented the “Diversity, Equity and Inclusion Survey Report” to the Board. Ms. Gaudet shared that the survey was completed for FIREFLY by McLean and Company. Ms. Gaudet shared that the survey was open for a week and a half, noting that the response rate was 78.6% with 125 staff participating in the survey. Ms. Hanstead will share the DEI report with the Board. A FIREFLY DEI working group recently completed an online course and will participate in a week long virtual DEI course with McLean and Company to develop a road map forward for FIREFLY. A question and answer period followed.

Voting Process

Ms. Larson shared that at a previous Board meeting there was an in camera discussion wherein one Board member abstained from voting. Ms. Larson shared that Ms. Ingebrigtsen consulted with FIREFLY’s corporate lawyer regarding correct steps in recording the Board member votes. FIREFLY was advised that it is not necessary to note that a Board member wishes to abstain from the vote, unless the Board member wishes to have their vote recorded to the minutes. Ms. Ingebrigtsen confirmed that if a Board member is abstaining from the vote, the motion will be recorded as votes, not as individuals unless the board members expressly request record of their vote.

IN CAMERA

Motion #6 Moved by Tana Troniak
 Seconded by Chris Bonner-Vickers
 That the Board moves to in-camera at 8:09 p.m.
 CARRIED

EVALUATION

Ms. Dasti-Hill provided an evaluation of the meeting, sharing that the meeting material was crisp and clear, and sent out in good time. Ms. Dasti-Hill noted that all documentation was well laid out, highlighting the great survey. Ms. Dasti-Hill shared that the agenda management was fantastic, and highlighted that the effectiveness of the chair is always wonderful.

NEXT MEETING

Wednesday, June 16, 2021 at 7:00 p.m.

ADJOURNMENT

Having no further business, the Chairperson accepted a motion to adjourn at 8:27 p.m.



Tammy Hanstead
Recorder

June 16, 2021

Date



Debbie Larson
Chairperson

June 16, 2021

Date