



# FIREFLY

Physical, Emotional, Developmental and Community Services  
Services physiques, émotifs, communautaires et pour le développement

## BOARD OF DIRECTORS MINUTES

November 21, 2017

*Kenora*

TELECONFERENCE:	Debbie Larson	Terri Sirman	Peter Harland
	Marcia Scarrow	Kristin Ward	Carlynnne Bell
	Chris Bonner-Vickers	Julianne Jollymore	
REGRETS:	Kelly Graff		
ABSENT:	Michael Kirlew	Leanne Bratland	
STAFF:	Karen Ingebrigtsen	Bruce Meisner	Lisa Doerksen
	Jennifer Marquis		

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Ms. Larson called the meeting to order at 7:00 PM.

Henry Wall, CAO of Kenora District Service Board (KDSB) joined the conference at 7:00 PM and Ms. Larson welcomed him to the call. Ms. Larson highlighted correspondence with the Ministry regarding the unintended consequences of the Early Years funding shift to the KDSB and asked Mr. Wall what steps the KDSB was taking to address the situation. Mr. Wall indicated that he too was concerned about the Ministry's response to FIREFLY's letter regarding the Early Years funding. He explained that KDSB was not in receipt of funding for this transition. Mr. Wall shared that KDSB recognizes that the relationship with FIREFLY is very important beyond the January 1<sup>st</sup> 2018 transition date and acknowledged that this situation does not aid in building on that relationship. He has requested a meeting with Assistant Deputy Minister (ADM) Shannon Fuller and will be meeting with her December 7<sup>th</sup> to discuss the Ministry response and impact for our organizations. Ms. Ingebrigtsen shared that she has raised this concern with the Ministry of Children and Youth Services as FIREFLY's primary funder. Mr. Wall indicated that he would follow up with Ms. Ingebrigtsen after his meeting with the ADM to share the feedback received. The Board expressed their gratitude to Mr. Wall for the information and the assistance. Mr. Wall stated he has been very pleased in being able to work with Ms. Ingebrigtsen through this and feels very confident KDSB has a wonderful partner in FIREFLY. Mr. Wall left the meeting at 7:08 PM.



## CEO REPORT

Ms. Ingebrigtsen updated the Board on the work that is underway to address the decommissioning of CIMS. She shared information on the decision to move forward with EMH Ware and the significant costs moving forward with the new system. Ms. Scarrow suggested that Ms. Ingebrigtsen contact Patti Dryden-Holmstrom or Diane Pelletier as their organizations migrated away from EMH Ware several years ago due to poor service. Ms. Ingebrigtsen appreciated the cautions and importance of the contract as well as noting the due diligence work undertaken by the North Region Data Group over the past number of months. Ms. Ingebrigtsen may be bringing forward a request for Board approval of expenditure for the client information in the coming month.

Ms. Ingebrigtsen then updated the Board around FIREFLY's lead agency requirements to prepare an updated Core Service Delivery Report and Community Mental Health Report. FIREFLY is awaiting notification from the Ministry on the reporting deadline. Ms. Ingebrigtsen indicated that this may occur in December which would result in the need for Board approval of the two reports in advance of the submission. The Ministry has also requested a lead agency meeting for mid-December; lead agencies are anticipating information on the new funding allocation model. In addition, a French Language Service meeting and a consortium meeting are also planned.

A question and answer period followed.

MOTION #3     Moved by Chris Bonner-Vickers  
                    Seconded by Peter Harland  
                    That November 2017 CEO report be approved as presented.  
                    CARRIED

## SERVICE REPORT

Ms. Doerksen provided a verbal report to the Board on service explaining that it is expected this section will be amended to match the new organization structure moving forward. On October 25<sup>th</sup>, in recognition of early childhood educator day, all FIREFLY child care staff received a small token of our appreciation from FIREFLY. Child care staff have also participated in a couple of learning opportunities in the last month including an in-service on proper lifting techniques and the Ontario Pedagogy "How Does Learning Happen?"

With respect to Children and Youth Mental Health (CYMH) there have been a number of key training events to support staff. FIREFLY hosted a two-day Brief Solution Focused therapy training for all CYMH and case managers as well as our partners. There was also training on suicide ideation and self-harming behavior amongst young children. ASIST training starts tomorrow - suicide first aid skills – attendees include HR staff and Rehab staff as well as partner agencies.

Ms. Doerksen then presented an overview of highlights from the rehabilitation team. A number of staff will be attending the Ontario Association of Children's Rehabilitation Services (OACRS) conference where FIREFLY rehabilitation leaders will hear more about provincial system transformations. Jordan's

principal funding process has become much more complicated and due to a number of issues with reporting, data, etc. there were trips to First Nation communities cancelled as no approval was received from the Ministry.

MOTION #3     Moved by Terri Sirman  
                    Seconded by Peter Harland  
                    That November 2017 Service Report be approved as presented.  
                    CARRIED

#### FINANCIAL REPORT

Mr. Meisner reviewed the financial statements with the Board. A question and answer period followed.

MOTION #4     Moved by Julianne Jollymore  
                    Seconded by Carlyne Bell  
                    That Financial Statements ending October 31, 2017 be accepted as presented.  
                    CARRIED

#### OTHER BUSINESS

**i.        News Article**

Highlight that this article was facilitated by CMHO as part of press release during the conference to highlight the challenge children, youth and families have when coping with mental health issues.

**ii.       Kids Can't Wait Campaign**

One of Children's Mental Health Ontario's roles is as a lobby body for organizations across Ontario; they have started this campaign. Ms. Ingebrigtsen will forward information to Board and encouraged the Board Members to participate in the campaign.

**iii.      Centre of Excellence**

The Sunday pre-conference session was on governance and included a number of speakers and breakout sessions. There was information presented on "Generative Governance" and Ms. Ingebrigtsen and D. Larson discussed that this would be an excellent topic for the Board Retreat. This will be discussed further at Board Development and brought back to the full board in January.

**iv.      Conflicts with Board Meetings**

Ms. Ingebrigtsen now has conflicts with Consortium monthly meetings scheduled to be held on the same Fridays as previously scheduled Board Meetings in April, May and June. Ms. Ingebrigtsen would like to bring forward alternate dates for Board consideration.

IN CAMERA

Motion #6 Moved by Terri Sirman  
Seconded by Julianne Jollymore  
That the Board approve the in-camera minutes of October 27, 2017  
CARRIED

Motion #7 Moved by Carlynn Bell  
Seconded by Peter Harland  
That the Board return to the regular meeting at 8:30 PM  
CARRIED

EVALUATION

Ms. Sirman suggested when a guest is expected to attend the Board meeting that all Board members and staff please sign in at least 5 minutes before the beginning of the meeting. Ms. Sirman felt that there was a lot of board engagement more at this meeting. She expressed gratitude for time efficiency noting that the meeting will be done early tonight and quality and content wasn't compromised. She noted that during a teleconference when there is discussion it is not necessary for the Board Chair to ask each member if they have a question. IF no one responds it could be just assumed that if no one there are no questions. Ms. Larson felt that because she is not able to see people's faces, she doesn't like to assume. However, if all members feel comfortable with jumping in to ask a question, this process could be bypassed. Ms. Sirman felt that on a scale of 1-10, she would rate the Board meeting an 8.5 tonight. Terri also noted kudos to staff for their quickness to respond to any concerns the Board raises.

NEXT MEETING

Tuesday, January 23, 2017 – Teleconference, 7:00pm

ADJOURNMENT

Having no further business, the Chairperson accepted a motion to adjourn at 8:36 PM.



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Jennifer Marquis  
Recorder

January 23, 2018

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Date



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Debbie Larson  
Chairperson

January 23, 2018

\_\_\_\_\_  
Date