



FIREFLY

Physical, Emotional, Developmental and Community Services
Services physiques, émotifs, communautaires et pour le développement

BOARD OF DIRECTORS MINUTES

March 20, 2018

Kenora

TELECONFERENCE:	Debbie Larson	Carlyne Bell	
	Marcia Scarrow	Chris Bonner-Vickers	
	Julianne Jollymore	Kristin Ward	Kelly Graff
REGRETS:	Terri Sirman	Peter Harland	Michelle Simone
ABSENT:	Michael Kirlew		
STAFF:	Karen Ingebrigtson	Bruce Meisner	Jennifer Marquis
	Lisa Doerksen		

Ms. Larson called the meeting to order at 7:02 PM.

SELECTION OF MEETING EVALUATOR

Mr. Bonner-Vickers offered to evaluate the meeting this evening.

REVIEW OF AGENDA

Accreditation will be added under new business.

DECLARATION OF CONFLICT OF INTEREST

No conflicts of interest were noted at this time.

APPROVAL OF CONSENT AGENDA

MOTION #1 Moved by Julianne Jollymore
 Seconded by Chris Bonner-Vickers
 That the consent agenda of March 20, 2018 is accepted as presented.
 CARRIED

BUSINESS ARISING

The letter provided to the Minister from the Board regarding the Road Map for Change was provided for the information of the Board.

CEO REPORT

Ms. Ingebrigtsen reviewed the CEO report with the Board including highlighting FIREFLY's current focus on assuming contract responsibility for children's rehabilitation contracts previously held by the Community Care Access Centre (CCAC). FIREFLY is working through key milestones and hopes to assume responsibility for contracts on April 1, 2018.

As part of this process, FIREFLY has been participating at the Ontario Association of Children's Rehabilitation Services (OACRS). Members of OACRS are Children's Treatment Centres (CTCs). OACRS has asked that the FIREFLY Board submit a formal letter requesting membership to OACRS. Once proper wording is provided the letter will be shared with the Board for approval prior to submitting to OACRS.

Ms. Ingebrigtsen also shared that FIREFLY is co-chairing a table meeting next week to look at crisis service and stabilization services in an effort to address needs of young people closer to home.

Additional highlights included the implementation of the new data system, EMHware, and a focus on preparation for Accreditation including the WorkLife Pulse and Client Safety surveys. As part of the accreditation process, the Board will receive a governance survey tool.

Ms. Ingebrigtsen shared that FIREFLY's all-staff meeting will take place May 31st and June 1st in Kenora, she welcomes all Board members to attend. A question and answer period followed.

MOTION #2 Moved by Chris Bonner-Vickers
 Seconded by Julianne Jollymore
 That March 2018 CEO report be approved as presented.
 CARRIED

SERVICE REPORT

Ms. Doerksen shared that Dryden is proceeding with implementation of a brief services model with a focus on families on the waitlist; FIREFLY is hoping for similar outcome experienced after implementation in Kenora with lower levels of acuity on the waitlist. FIREFLY has received funding for 1.0 FTE FASD worker as the lead agency for our service area as related to Coordinated Service Planning. This is a new Ministry of Child and Youth Services program. FIREFLY has participated in a provincial level discussion and is proud of our work in our service area related to this issue. A question and answer period followed.

MOTION #3 Moved by Chris Bonner-Vickers
 Seconded by Carlyne Bell
 That March 2018 Service Report be approved as presented.
 CARRIED

FINANCIAL REPORT

Mr. Meisner reviewed the financial statements with the Board. It was noted that the financial statements were reviewed by the Fiscal Advisory Committee prior to the Board Meeting. A question and answer period followed.

MOTION #4 Moved by Julianne Jollymore
 Seconded by Chris Bonner-Vickers
 That Financial Statements ending February 28, 2018 be accepted as presented.
 CARRIED

COMMITTEE UPDATES

The Fiscal Advisory committee met in advance of this board meeting. A verbal update was provided by Ms. Jollymore where she outlined the items discussed including the committee meeting including a review of the financial statements, the draft 2018-2019 budget, a verbal report on insurance and an update on the status of the FIREFLY Foundation. The committee recommends moving forward with accepting the budget which will be included in the next Board meeting package.

NEW BUSINESS

i. FLS Compliance Report

Ms. Ingebrigtsen described the annual requirement to complete this report for the Ministry. The report includes the current capacity of the organization and action plans for any changes.

Motion #5 Moved by Chris Bonner-Vickers
 Seconded by Julianne Jollymore
 That the FLS Compliance Report of 2018-109 report be approved for submission to the Ministry.
 CARRIED

ii. SNS Implementation Update

This memo provides an overall update on Integrated Rehabilitation and Coordinated Service Planning as related to the Ontario Special Needs Strategy. It is included in the package for the information of the Board.

iii. CBC News Article – Dr. Kirlew

This article was also provided for the information of the Board. The Board appreciates how the article highlights the issues faced in the north.

iv. Accreditation

Ms. Ingebrigtsen provided an update on the Accreditation process for the organization. She is looking for small working group of board members to commit to approximately 2-3 hours of work to walk through the newest standards on governance. The ad hoc committee will provide recommendations on work to be completed in advance of the survey and will draft

a worksheet for all Board members in preparation for the survey. Once complete, this will be brought back to Board. The Board will participate in a mock survey in early September in preparation for the Accreditation survey which will take place the week of September 24th. Ms. Larson, Mr. Bonner-Vickers, Ms. Jollymore and Ms. Graff have volunteered to sit on this committee. A Doodle Poll will be forwarded with dates for the meeting.

IN CAMERA

- Motion #6 Moved by Carlynn Bell
 Seconded by Chris Bonner-Vickers
 That the Board moves to in-camera at 7:42 PM
 CARRIED
- Motion #7 Moved by Julianne Jollymore
 Seconded by Chris Bonner-Vickers
 That the In-Camera Board minutes of February 20, 2018 are accepted as
 presented.
 CARRIED
- Motion #8 Moved by Chris Bonner-Vickers
 Seconded by Marcia Scarrow
 That the Board moves back to the regular meeting at 7:47 PM
 CARRIED

EVALUATION

Mr. Bonner-Vickers appreciated the timeliness of the meeting. He felt that the presentation by Ms. Ingebrigtsen and Ms. Doerksen was fulsome and meaningful. Ms. Larson expressed a hope that all members feel they are able to participate and provide feedback. Ms. Graff feels it is more difficult to engage on the phone; however there was adequate opportunity to engage.

NEXT MEETING

Friday, April 27, 2018 in Dryden - dinner at 6:30, meeting at 7:00 pm. Retreat: Saturday, April 28, 2018.

ADJOURNMENT

Having no further business, the Chairperson accepted a motion to adjourn at 7:52 PM.



Jennifer Marquis
Recorder

April 27, 2018

Date



Debbie Larson
Chairperson

April 27, 2018

Date