



FIREFLY

BOARD OF DIRECTORS MINUTES

March 19, 2019

Teleconference

PRESENT:	Debbie Larson	Chris Bonner-Vickers	Michelle Simone
	Terri Sirman	Julianne Jollymore	Carlyne Bell
	Kim Vares	Caroline Collins	
REGRETS:	Peter Harland	Kelly Graff	
ABSENT:			
STAFF:	Karen Ingebrigtsen	Bruce Meisner	Ashley Hoffmeister
	Tammy Hanstead	Alison Farough	

Ms. Larson called the meeting to order at 7:02 PM.

SELECTION OF MEETING EVALUATOR

Ms. Vares offered to evaluate the meeting this evening.

REVIEW OF AGENDA

The agenda was accepted as presented.

DECLARATION OF CONFLICT OF INTEREST

No conflict of interests were declared.

APPROVAL OF CONSENT AGENDA

MOTION #1 Moved by Chris Bonner-Vickers
 Seconded by Julianne Jollymore
 That the consent agenda of March 19, 2019 is approved
 CARRIED

BUSINESS ARISING

Autism update:

Ms. Ingebrigtsen updated the group with the most recent news relating to Autism. Funds have been allocated to support teachers in the classroom, there will be additional support staff in schools. Teachers and support staff will receive training.

The budget has not yet been announced. FIREFLY receives funds that are provided directly to identified families on a quarterly basis.

Mr. Meisner shared with the group, the Annual Budget, stating that it will be submitted by March 31st. The new provincial budget is to be released on April 11th and may impact the organization's 2019/2020 Budget.

Ms. Sirman asked about the 30 day term, relating to the GIC's.

Mr. Meisner explained that the GIC was invested for only 30 days based on organizational need and timing of investments. Mr. Meisner will invest another GIC in April for a longer term. Consideration will be given to rates of other institutions when making investments.

MOTION #4 Moved by Julianne Jollymore
 Seconded by Caroline Collins
 That the annual budget for the fiscal year 2019/2010 be accepted as presented.
 CARRIED

SERVICE UPDATE

Ms. Farough spoke to the February 2019 Service Impact Update.
A question and answer period followed.

MOTION #5 Moved by Chris Bonner-Vickers
 Seconded by Caroline Collins
 That the February 2019 Service report be accepted as presented.
 CARRIED

QUALITY OF CARE

LEAN update: Ms. Hoffmeister shared with the group information on LEAN training that FIREFLY staff has received and updated the Board regarding the additional LEAN training that will be in Kenora the week of April 29th.

Six Sigma Canada, from Toronto will facilitate the training in Kenora. 26 staff will obtain their yellow belt, six will continue on to their green belt. A wide range of staff will participate, front line staff, management and Directors. Six Sigma will come here three times, for one week each time as well as returning to provide additional project coaching in between to ensure we are making good progress.

A question and answer period followed.

COMMITTEE UPDATES

Fiscal Advisory Committee:

Ms. Jollymore shared that they discussed February 2019 Finances with Mr. Meisner. There are two items to bring forward to the Board's attention regarding budget funds. There is the opportunity to put funds towards the Sioux Lookout project, which brings down monthly contributions towards the project. This requires Board approval. Ms. Jollymore asked if there were any questions. We are asking for Board approval, forwarding funds to put towards the Sioux Lookout project.

MOTION #6 Moved by Terri Sirman
 Seconded by Kim Vares
 Approval of expenditure up to \$300,000 from restricted funding to be directed towards
 the capital construction of the school build FIREFLY office in Sioux Lookout to help
 reduce monthly building expense.
 CARRIED

The other item will be brought forward In Camera.

Governance and Quality Committee:

The Committee met and reviewed all of the By-Laws, making a few suggestions for changes. Ms. Ingebrigtsen sent the document to our legal representative with explanations. The revised By-Laws will be reviewed by the Governance and Quality Committee, then will be brought to Board of Directors for review in April.

CORRESPONDENCE/READING

There is no correspondence at this time.

NEW BUSINESS

Ms. Sirman asked for an update relating to the Roundhouse build.
Ms. Ingebrigtsen shared that the walls are now in place.. They used very special timbers for the skeleton, and have inserted a pipe for smoke. The project may be completed by March 31st.

IN CAMERA

Motion #7 Moved by Chris Bonner-Vickers
 Seconded by Julianne Jollymore
 That the Board moves to in-camera at 7:58 PM
 CARRIED

EVALUATION

Ms. Vares provided the evaluation. Overall, we have all Board members were engaged. Participation was fair and respectful. Everything discussed aligned with vision and values. Having staff on line with information is helpful. The Board spent more time talking about the future, than the past. Ms. Vares was encouraged about after hours crisis and highlighted the exciting news about LEAN. She thanked Karen and staff for making FIREFLY a great place to work.

NEXT MEETING

Regular meeting: Friday, April 26, 2019 at 6 PM in Kenora.

ADJOURNMENT

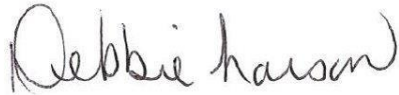
Having no further business, Ms. Larsson moved to adjourn the meeting at 7:58 PM.



Tammy Hanstead
Recorder

April 4, 2019

Date



Debbie Larson
Chairperson

April 4, 2019

Date