

FIREFLY

Physical, Emotional, Developmental and Community Services
Services physiques, émotifs, communautaires et pour le développement

BOARD OF DIRECTORS MINUTES

June 15, 2018

Kenora

PRESENT: Debbie Larson Terri Sirman Julianne Jollymore
Peter Harland Carlynnne Bell (Skype for Business)
Michael Kirlew Michelle Simone Chris Bonner-Vickers

ABSENT: Kristin Ward

STAFF: Karen Ingebrigtsen, Bruce Meisner, Lisa Doerksen, Jennifer Marquis, Alison Farough,
Michelle Gaudet

Ms. Karen Ingebrigtsen called the meeting to order at 6:32 PM.

Ms. Larson shared that Dr. Kirlew will be resigning from the FIREFLY Board effective immediately and thanked him for his years of service and sharing his expertise. Ms. Ingebrigtsen thanked Dr. Kirlew for his support and continued advocacy for children and youth.

EVALUATOR SELECTION

Ms. Sirman agreed to act as evaluator for the meeting.

ADDITIONS TO AGENDA

Summary of Board Chair Evaluations

DECLARATION OF CONFLICT OF INTEREST

None.

SUMMARY OF BOARD CHAIR EVALUATIONS

Ms. Larson felt it was necessary prior to election of officers, to share the responses from the Board Chair Evaluations which were completed in advance of the meeting. Ms. Larson reviewed the questions where there was a 'disagree' response. Question 5 asked about "the Chair discusses matters of attendance, performance conduct"; question 7 asked about "the Chair balancing key roles of the Board, generative, fiduciary, strategic". Ms. Larson suggested that going forward the Chair's focus should be using generative discussion for tough issues; encouraging Board attendance, participation and follow-up

where there are deficiencies; strategic planning and holding Leadership accountable for actionable items.

ELECTION OF OFFICERS

Chair:

Nominations were opened for the position of Chair. Ms. Terri Sirman nominated Mrs. Debbie Larson and it was seconded by Mr. Chris Bonner-Vickers. Ms. Larson accepted the nomination. Ms. Larson was declared Chair by acclamation.

Ms. Ingebrigtsen handed the Chair to Ms. Larson.

Vice Chair:

Nominations were opened for the position of Vice Chair. Ms. Terri Sirman nominated Ms. Julianne Jollymore and it was seconded by Mr. Bonner-Vickers. Ms. Jollymore let her name stand and nominations were closed. Ms. Jollymore was declared Vice Chair by acclamation.

Secretary:

Nominations were opened for the position of Secretary. Ms. Jollymore nominated Ms. Carlynne Bell and it was seconded by Mr. Chris Bonner-Vickers. Ms. Bell let her name stand and nominations were closed. Ms. Bell was declared Secretary by acclamation.

Treasurer:

Nominations were opened for the position of Treasurer. Ms. Jollymore nominated Mr. Chris Bonner-Vickers and it was seconded by Ms. Sirman. Mr. Bonner-Vickers let his name stand and nominations were closed. By acclamation Mr. Bonner-Vickers was declared Treasurer.

APPROVAL OF CONSENT AGENDA

MOTION #1 Moved by Chris Bonner-Vickers
 Seconded by Terri Sirman
 That the agenda be approved.

CARRIED

BUSINESS ARISING

- i. Youth Engagement
 Ms. Ingebrigtsen received an invitation from the Kenora Catholic District School Board (KCDSB) to share their youth representative engagement from their School Board. After some reflection and discussion with Ms. Larson, Ms. Ingebrigtsen feels that it would be a very complex task to have Board members meet at each of the 34 schools in the areas we

continues to be a tremendous amount of work behind the scenes to implement this new model, including the creation of a 1-800 number, centralizing intakes and intakes completed over the phone.

Ms. Doerksen also highlighted the brief service program, noting that early data shows it has been effective in preventing a need for ongoing services in many cases. FIREFLY is currently working to replicate the Kenora brief service model to Dryden, Red Lake and Sioux Lookout. A question and answer period followed. There was a discussion regarding the various youth justice programs. Ms. Doerksen also provided the Board an explanation of the RISK Situation Table that was referenced in the Annual Report.

MOTION #3 Moved by Chris Bonner-Vickers
 Seconded by Peter Harland
 That the June 2018 Service Excellence Report be accepted as presented.

CARRIED

FINANCIAL STATEMENTS

Mr. Bruce Meisner reviewed the April 2018 financial statements with the Board. A question and answer period followed.

MOTION #4 Moved by Terri Sirman
 Seconded by Julianne Jollymore
 That the Board accepts the Financial Statements ending April 30, 2018 as presented.

CARRIED

COMMITTEE UPDATES

Ms. Jollymore provided the Board with a brief overview of the day's Fiscal Advisory Committee meeting, remarking that the auditor's presentation was very helpful. The Committee felt confident accepting the statements due to the ongoing presentations by the Finance team at monthly committee meetings.

NEW BUSINESS

i. Establish Standing Committee Members

Membership on the Board Standing Committees was established as follows:

a. Governance and Quality

Mr. Chris Bonner-Vickers, Dr. Peter Harland, Ms. Debbie Larson, Ms. Michelle Simone.
Mr. Chris Bonner-Vickers will continue to chair.

b. Fiscal Advisory

Ms. Julianne Jollymore, Mr. Chris Bonner-Vickers, Ms. Debbie Larson. Ms. Jollymore will continue to chair. Ms. Marquis will follow up with Ms. Kristin Ward to determine continued interest in participating on this committee.

c. *Board Development*

Ms. Debbie Larson, Ms. Terri Sirman, Ms. Carlynn Bell. Ms. Simone will step down from this committee. Ms. Marquis will follow up with Ms. Kelly Graff to determine continued interest in participating on this committee.

ii. **2018-19 Meeting Dates**

MOTION #5 Moved by Chris Bonner-Vickers
 Seconded by Peter Harland
 That the proposed meeting dates schedule be accepted as circulated.
 CARRIED

i. **Signing Officers**

MOTION #6 Moved by Terri Sirman
 Seconded by Michelle Simone
 That the signing officers for FIREFLY's 2018-19 Fiscal Year be:

 Debbie Larson, Chair
 Julianne Jollymore, Vice Chair
 Chris Bonner-Vickers, Treasurer
 Karen Ingebrigtsen, CEO
 Lisa Doerksen, Director of Service Excellence

CARRIED

ii. Ms. Ingebrigtsen provided her PowerPoint presentation from the All-Staff Meeting for the information of the members of the Board who had been unable to attend.

iii. FIREFLY People-Centred Care: Ms. Ingebrigtsen reviewed the more formal FIREFLY statement recognizing FIREFLY's approach to people-centred care. She reviewed the formalized framework that has been developed.

MOTION #7 Moved by Julianne Jollymore
 Seconded by Peter Harland
 That the FIREFLY People-Centred Care framework be accepted and adopted as presented.
 CARRIED

iv. Governance Pulse: Ms. Ingebrigtsen reviewed the recently completed Governance Pulse tool with the Board, indicating that the results are very positive. There was a discussion of the area of peer-to-peer feedback for individual members of the Board and it was decided

that Ms. Marquis and Ms. Ingebrigtsen would seek a peer-to-peer feedback tool and will bring it back to the Board in September for consideration.

- v. WorkLife Pulse/Patient Safety Client Tools: Ms. Ingebrigtsen shared to note that the organization will be working to develop action plans to address areas of concern in advance of the September Accreditation Survey. These plans will be provided at the fall Board meeting.

IN CAMERA

MOTION #8 Moved by Michelle Simone
Seconded by Chris Bonner-Vickers
That the Board move In Camera at 7:37 PM
CARRIED

MOTION #9 Moved by Chris Bonner-Vickers
Seconded by Julianne Jollymore
That the Board approves the In-camera Board minutes of May 11, 2018.
CARRIED

MOTION #10 Moved by Chris Bonner-Vickers
Seconded by Peter Harland
That the Board return to the regular meeting at 7:50 PM.
CARRIED

EVALUATION

Ms. Sirman remarked that she felt the decision to commence the meeting early after completing the AGM was a good use of the Board's time. She feels that each Board member's voice is listened to and that everyone feels comfortable discussing items, concerns and issues as they arise. Ms. Sirman also expressed her appreciation of the discussion from the staff.

NEXT MEETING

September 14, 2018 – Fort Frances

ADJOURNMENT

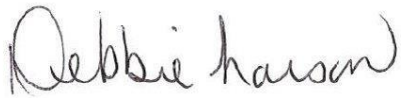
Having no further business, the Chairperson accepted a motion to adjourn at 7:59 PM.



Jennifer Marquis
Recorder

14 September 2018

Date



Debbie Larson
Chairperson

14 September 2018

Date