



FIREFLY

BOARD OF DIRECTORS MINUTES

January 29, 2019

Kenora

PRESENT: Debbie Larson Chris Bonner-Vickers Kelly Graff
 Terri Sirman Carlyne Bell Julianne Jollymore
 Michelle Simon Caroline Collins Kim Vares
 Peter Harland

REGRETS:

ABSENT:

STAFF: Karen Ingebrigtsen Alison Farough Ashley Hoffmeister
 Tammy Hanstead Kirby Parks

Ms. Larson called the meeting to order at 7:00 PM. Ms. Larson commenced the meeting by introducing our two new Board members Kim Vares and Caroline Collins.

APPROVAL OF NEW BOARD MEMBERS

MOTION #1 Moved by Terri Sirman
 Seconded by Peter Harland
 That the Board approves new Board members Kim Vares and Caroline Collins to the Board for the term of January 2019 to January 2022
 CARRIED

SELECTION OF MEETING EVALUATOR

Ms. Jollymore offered to evaluate the meeting this evening.

REVIEW OF AGENDA

The agenda was accepted as presented.

DECLARATION OF CONFLICT OF INTEREST

No conflict of interests were declared.

APPROVAL OF CONSENT AGENDA

MOTION #2 Moved by Terri Sirman
 Seconded by Chris Bonner-Vickers
 That the consent agenda of January 29, 2019 is approved as presented.
 CARRIED

Ms. Larson asked for more details relating to the intake process. Ms. Farough provided information regarding the implementation plan.

MOTION #4 Moved by Terri Sirman
 Seconded by Julianne Jollymore
 That the November and December 2018 Service report be accepted as presented.
 CARRIED

FINANCIAL REPORT

Ms. Parks presented the November 30, 2018 and December 31, 2018 Financial statements to the Board. A question and answer period followed.

MOTION #5 Moved by Julianne Jollymore
 Seconded by Peter Harland
 That the financial statements for the period ending November 30, 2018 and December 31, 2018 be accepted as presented.
 CARRIED

QUALITY OF CARE

Cyber Security: Ms. Hoffmeister explained how FIREFLY is maintaining cyber security, highlighting the firewall that has been purchased to protect FIREFLY's network as well as the policies and procedures relating to the technology.

Ms. Larson shared that she feels FIREFLY is thoroughly secure and expressed her gratitude.

Ms. Ingebrigtsen thanked Ms. Hoffmeister for her dedication to keeping FIREFLY secure and shared with the Board that Ms. Hoffmeister has successfully completed her MBA. The Board of Directors congratulated Ms. Hoffmeister on her achievement.

Strategic Planning Update: Ms. Farough provided an update regarding the strategic planning process to the Board with highlights of the number of participants in the survey.

COMMITTEE UPDATES

Fiscal Advisory Meeting

Ms. Jollymore shared that the committee reviewed the Purchasing/Tendering Approval Limits Policy and is recommending the revised policy for approval.

Governance Quality Meeting

Mr. Bonner-Vickers shared that the committee reviewed the Risk Management Matrix and after some discussion recommended that having privacy and security of organization client information be added as a risk.

The committee decided it would be easier to review the By-Laws at single face to face meeting. Ms. Hanstead will send out a doodle poll to scheduled a one day session to review By-Laws.

CORRESPONDENCE/READING

None at this time.

NEW BUSINESS

I. Tendering Process

Ms. Ingebrigtson reviewed the process taken to update the Purchasing/Tendering Approval Limits Policy and described the changes made.

A question and answer period followed.

Motion #6 Moved by Terri Sirman
 Seconded by Michelle Simone
 That the Financial Policy, FIN#10, Purchasing/Tendering Approval Limits be accepted as presented.
 CARRIED

IN CAMERA

Motion #7 Moved by Peter Harland
 Seconded by Terri Sirman
 That the Board moves to in-camera at 8:05 PM
 CARRIED

Motion #8 Moved by Chris Bonner-Vickers
 Seconded by Carlynnne Bell
 That the Board approves the December 4, 2018 in-camera minutes.
 CARRIED

Motion #9 Moved by Chris Bonner-Vickers
 Seconded by Terri Sirman
 That the Board moves back to the regular meeting at 8:35 PM
 CARRIED

EVALUATION

Ms. Jollymore felt the meeting had a good flow. She enjoyed Ms. Farough's Service report and is liking the new format very much. The CEO reports were informative and Ms. Hoffmeister's presentation regarding cyber security was excellent. Ms. Jollymore identified updating technology is a carry over of some of our previous meeting discussions. She was happy with the Strategic Plan update. Ms. Jollymore noted that everyone participated and was engaged in the discussions.

NEXT MEETING

Regular meeting: Tuesday, February 19, 2019 at 7 PM via teleconference.

ADJOURNMENT

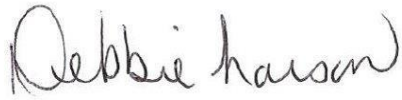
Having no further business, the Chairperson accepted a motion to adjourn at 8:40 PM.



Tammy Hanstead
Recorder

February 5, 2019

Date



Debbie Larson
Chairperson

February 5, 2019

Date