



# FIREFLY

Physical, Emotional, Developmental and Community Services  
Services physiques, émotifs, communautaires et pour le développement

## BOARD OF DIRECTORS MINUTES

January 23, 2018

*Kenora*

TELECONFERENCE:	Debbie Larson Marcia Scarrow Julianne Jollymore	Terri Sirman Michelle Simone	Peter Harland Chris Bonner-Vickers
REGRETS:	Carlyne Bell		
ABSENT:	Michael Kirlew Kelly Graff	Leanne Bratland	Kristin Ward
STAFF:	Karen Ingebrigtsen Jennifer Marquis	Bruce Meisner	Lisa Doerksen

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Ms. Larson called the meeting to order at 7:02 PM.

### APPROVAL OF NEW BOARD MEMBER

MOTION #1    Moved by Terri Sirman  
                  Seconded by Peter Harland  
                  That the Board approves Michelle Simone to the Board for a three year term.  
                  CARRIED

### SELECTION OF MEETING EVALUATOR

Dr. Harland offered to evaluate the meeting this evening.

### REVIEW OF AGENDA

The agenda is accepted as circulated. Two items will be added to the in-camera section of the meeting.

### DECLARATION OF CONFLICT OF INTEREST

None declared.

## APPROVAL OF CONSENT AGENDA

MOTION #2     Moved by Peter Harland  
                  Seconded by Julianne Jollymore  
                  That the consent agenda of January 23, 2018 is accepted as presented.  
                  CARRIED

## BUSINESS ARISING

Community Mental Health Plan and Core Service Delivery Plan:

Ms. Ingebrigtsen provided background to the Board regarding the completion of these two plans and the future planning cycle the Ministry will follow for these items. Ms. Ingebrigtsen took the Board through the changes to the plans and reviewed the priorities of FIREFLY as lead agency as outlined in the plans.

MOTION #3     Moved by Terri Sirman  
                  Seconded by Julianne Jollymore  
                  That Board approves the Community Mental Health Plan and Core Services Delivery Plan for submission to the Ministry.  
                  CARRIED

## CEO REPORT

Ms. Ingebrigtsen reviewed her CEO report with the Board. She shared that the residential care system is under review by the Ministry and some of the work the Ministry has put together with the Safe and Caring Places blueprint for building a new system of licensed residential services. In addition she provided information regarding the tragedy affecting a youth from our area. An expert panel has been established to review this and other similar situations and make recommendations.

MOTION #4     Moved by Peter Harland  
                  Seconded by Michelle Simone  
                  That January 2018 CEO report be approved as presented.  
                  CARRIED

## SERVICE REPORT

Ms. Doerksen spoke to the Board highlighting the successful launch of the Be Safe App. There have been a number of positive media reports acknowledging the official launch of the app. Additionally, she indicated from a service perspective there continues to be a vacancy for a Physiotherapist position in Atikokan/Fort Frances/Rainy River area leading to some service pressures. A question and answer period followed. There was a brief discussion regarding Ms. Alison Farough's new position, Manager of Clinical Services.

MOTION #5     Moved by Julianne Jollymore  
                  Seconded by Terri Sirman  
                  That January 2018 Service Report be approved as presented.  
                  CARRIED

#### FINANCIAL REPORT

Mr. Meisner reviewed the financial statements with the Board. It was noted that the financial statements were reviewed by the Finance Committee prior to the Board Meeting. A question and answer period followed.

MOTION #6     Moved by Julianne Jollymore  
                  Seconded by Terri Sirman  
                  That Financial Statements ending December 31, 2017 be accepted as presented.  
                  CARRIED

#### COMMITTEE UPDATES

Ms. Sirman noted that the Board Development Committee discussed the possible implementation of a stipend for Board members and after careful consideration does not recommend a stipend. Ms. Larson shared that the committee has included a new Board Chair evaluation process/policy as well as an attendance policy/procedure inclusive of timelines, in the package for consideration by the Board.

Ms. Jollymore shared that the Fiscal Advisory Committee reviewed the November/December, 2017 Financial Statements at their recent meeting and that there were no concerns to highlight.

Ms. Scarrow shared an overview of the Quality and Governance Committee meeting which took place earlier this evening. The committee reviewed some of the basic work plan tasks including the nine months in review and balanced scorecard. The committee felt the format of the documents is very user-friendly and provides quality information from a governance perspective. The committee also reviewed the Board of Director Insurance coverage; Ms. Larson will participate when the Insurance policy is reviewed by the provider.

MOTION #8     Moved by Terri Sirman  
                  Seconded by Peter Harland  
                  That the Board approves the new attendance procedure and policy and new Chair Evaluation Process.  
                  CARRIED

#### NEW BUSINESS

- i.     **Memo: Lead Agency System Management Funding**  
         Highlighting that FIREFLY has been confirmed to receive lead agency system management funding for the next two years.
- ii.    **Lead Agency Service Contracting Process**  
         A Flow chart was provided describing the contracting process as proposed by the Ministry.

iii. **Memo: One-Time Support Related to Decommissioning of CIMS**

This is a memo announcing the one-time funding of \$8500 for the decommissioning CIMS. It was noted that this funding is insufficient and FIREFLY continues to lobby the Ministry with other northern agencies for additional funding.

IN CAMERA

Motion #9      Moved by Peter Harland  
                    Seconded by Chris Bonner-Vickers  
                    That the Board moves to in-camera at 8:04 PM  
                    CARRIED

Motion #10     Moved by Julianne Jollymore  
                    Seconded by Terri Sirman  
                    That the Board approve the in-camera minutes of November 21, 2017  
                    CARRIED

EVALUATION

Dr. Harland thanked Ms. Ingebrigtsen for her ability to share information in a succinct and to-the-point manner; he thanked Ms. Marquis for the organization of the documentation which makes referencing easy for the Board; and he thanked Ms. Larson for moving through the agenda and keeping the Board on task. He indicated that the Board covered a great deal of material; however, the in-camera session was lengthy. Dr. Harland acknowledged that teleconference meetings are very difficult. He rated the meeting an 8 out of 10. Ms. Jollymore commented that Board participation in discussions is high which she noted as positive. Dr. Harland welcomed Ms. Simone to the Board.

Motion #11     Moved by Peter Harland  
                    Seconded by Chris Bonner-Vickers  
                    That the Board moves back to the regular meeting at 9:05 PM  
                    CARRIED

NEXT MEETING

Tuesday, February 20 – Teleconference, 7:00pm

ADJOURNMENT

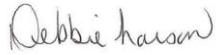
Having no further business, the Chairperson accepted a motion to adjourn at 9:06 PM.



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Jennifer Marquis  
Recorder

February 20, 2018

\_\_\_\_\_  
Date



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Debbie Larson  
Chairperson

February 20, 2018

\_\_\_\_\_  
Date