



# FIREFLY

## BOARD OF DIRECTORS MINUTES

January 26, 2021

*Microsoft Teams*

|          |  |                                      |  |
|----------|--|--------------------------------------|--|
| PRESENT: | Debbie Larson<br>Kim Vares<br>Tana Troniak | Michelle Simone<br>Alisha Dasti-Hill | Carlynn Bell<br>Chris Bonner-Vickers   |
| ABSENT:  | Caroline Collins                           | Jennifer Esterreicher                |  |
| STAFF:   | Karen Ingebrigtsen<br>Darcia Curtis        | Bruce Meisner<br>Michelle Gaudet     | Jackie Hummelbrunner<br>Tammy Hanstead |
| GUEST:   | Deegan Slate                               |                                      |  |

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Ms. Debbie Larson called the meeting to order at 7:01 p.m. Ms. Larson welcomed senior leadership team members, as well as presenter, Mr. Deegan Slate.

Mr. Slate presented “Pronouns – Shifting our practice to more inclusive language” to the group by sharing his screen. Mr. Slate highlighted that FIREFLY is making strides to be more inclusive. He highlighted that a committee was formed to update the EMHware client data management system to capture the appropriate information required, including removal of prefixes and use of pronouns rather than gender. Mr. Slate acknowledged the commitment of the leadership team, thanking Ms. Curtis for initiating and supporting FIREFLY’s work on inclusion.

### REVIEW OF AGENDA

MOTION #1     Moved by Michelle Simone  
                      Seconded by Kim Vares  
                      That the agenda of January 26, 2021 be accepted as presented.  
                      CARRIED

### DECLARATION OF CONFLICT OF INTEREST

No conflict of interest was declared.

### APPROVAL OF CONSENT AGENDA

MOTION #2     Moved by Tana Troniak  
                      Seconded by Kim Vares  
                      That the consent agenda of January 26, 2021 be approved.  
                      CARRIED

### BUSINESS ARISING

None



## COMMITTEE UPDATES

### ***Fiscal Advisory***

Ms. Alisha Hill provided an update, sharing that the committee reviewed the draft financial statements and the GIC's.

### ***Board Development***

Ms. Bell shared that the committee reviewed the Board skills and experience matrix.

Ms. Ingebrigtsen highlighted that the committee also met earlier today to discuss planning for the virtual Board Spring Governance sessions that will be held on Wednesday or Thursday evenings aim to begin the last week in March. Invitations will be forwarded to Board members and senior leadership of non-profit agencies located in the Kenora and Rainy River Districts.

### ***Governance and Quality***

Mr. Bonner-Vickers provided an update, sharing that the committee reviewed the Board and Governance policies. Board Policy #5, Board Orientation and Continuing Education was amended to include an organizational chart and annual budget to the orientation package provided to Board members. The revised policies will be included in the new FIREFLY Board of Director binders that will be shared with Board members next month.

## CORRESPONDENCE/READING

### **Letter from Minister of Health**

Ms. Larson shared that the letter from the Minister of Health is regarding the funding for 2020/2021 to 2022/2023 funding years to support the system management functions.

## NEW BUSINESS

### **Organizational Chart**

Ms. Gaudet presented FIREFLY's organizational chart by sharing her screen with the group.

### **Pandemic Engagement Staff Survey Results**

Ms. Gaudet reviewed the "FIREFLY Pandemic Engagement Pulse Check Survey" by sharing her screen with the group. Ms. Gaudet shared that this McLean and Company survey is similar to the survey that was conducted in early May. Ms. Gaudet noted that the results have been shared with all staff, and that an action plan has been created with McLean and Company. A question and answer period followed.

## IN CAMERA

Motion #6      Moved by Chris Bonner-Vickers  
                    Seconded by Alisha Dasti-Hill  
                    That the Board moves to in-camera at 8:29 p.m.  
                    CARRIED

EVALUATION

Ms. Troniak provided an evaluation of the meeting, highlighting that the meeting started on time, flowed and the meeting Chair kept the discussions on track. Ms. Troniak noted that it was excellent to have all of the meeting material prior to the meeting, allowing Board members to be prepared for the meeting. Ms. Troniak highlighted that the Board meeting material is very thorough, great knowing what to expect at the meeting. Ms. Troniak noted that the presentations were excellent.

NEXT MEETING

The dates for the Board meetings for the months of February and March have been changed due to scheduling. The meetings have been rescheduled to Wednesday, February 24, 2021 and March 31, 2021 at 7:00 p.m.

ADJOURNMENT

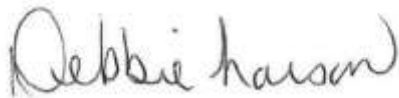
Having no further business, the Chairperson accepted a motion to adjourn at 9:16 p.m.



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Tammy Hanstead  
Recorder

February 24, 2021

\_\_\_\_\_  
Date



\_\_\_\_\_  
Debbie Larson  
Chairperson

February 24, 2021

\_\_\_\_\_  
Date