



FIREFLY

BOARD OF DIRECTORS MINUTES

October 20, 2020

Microsoft Teams

PRESENT:	Debbie Larson Kim Vares	Michelle Simone Alisha Dasti-Hill	Carlynnne Bell Chris Bonner-Vickers
REGRETS:	Tana Troniak	Caroline Collins	Jennifer Esterreicher
STAFF:	Karen Ingebrigtsen Darcia Curtis	Bruce Meisner Tammy Hanstead	Jackie Hummelbrunner
GUEST:	Dani Vahovick		

Ms. Debbie Larson called the meeting to order at 7:03 p.m.

REVIEW OF AGENDA

The agenda was accepted as presented.

DECLARATION OF CONFLICT OF INTEREST

No conflict of interest was declared.

APPROVAL OF CONSENT AGENDA

MOTION #1 Moved by Kim Vares
 Seconded by Michelle Simone
 That the consent agenda of October 20, 2020 be approved.
 CARRIED

BUSINESS ARISING

Roundhouse Blessing

Ms. Ingebrigtsen shared that a Roundhouse Blessing celebration was held on Wednesday, October 7th, noting that due the COVID-19 pandemic the event was small and following COVID precautions. Ms. Ingebrigtsen highlighted that a larger event, including media will be held in the future when it is safe for a larger group to gather. A question and answer period followed. Ms. Larson thanked Ms. Ingebrigtsen for sharing photos of the Roundhouse Blessing, sharing that she looks forward to visiting the Roundhouse in person.

CEO and LEAD AGENCY REPORT

CEO and Lead Agency Report

Ms. Ingebrigtsen highlighted the hard work and dedication of FIREFLY staff during the roundhouse construction, with many steps along the way to completion of the project. Ms. Ingebrigtsen congratulated Ms. Hanstead on organizing the Administrative Assistants Conference virtually, noting that the conference was originally planned to be held in person at the FIREFLY office in Kenora. FIREFLY

QUALITY OF CARE

Ms. Hummelbrunner presented “The VOICE (Very Organized Insights into the Client Experience)” NOSM summer student project to the Board by sharing her screen. Ms. Hummelbrunner highlighted the two NOSM students Ms. Lizzi and Ms. Silander from Dryden that worked on the project this past summer.

Ms. Hummelbrunner shared that the three goals of the project were:

1. Understand experience with virtual care during the COVID-19 pandemic
2. Inform virtual care after the COVID-19 pandemic
3. Collect testimonials

Ms. Hummelbrunner provided a summary to the Board, highlighting testimonials from clients, noting that clients prefer a hybrid model, a variety of both virtual and in-person services. A question and answer period followed.

COMMITTEE UPDATES

Fiscal Advisory

Ms. Alisha Dasti-Hill provided an update to the Board, sharing that the committee reviewed the financial statements and policies.

Governance and Quality

Mr. Bonner-Vickers shared that the committee reviewed the FIREFLY Client Safety Plan, with revisions and additions, noting that the revised plan will be shared with FIREFLY Board of Directors meeting on December 1, 2020. Mr. Bonner-Vickers shared that Ms. Hoffmeister presented the “Six Months in Review” report, highlighting positive and excellent work by great people.

CORRESPONDENCE/READING

Evaluation of transition to virtual care

Ms. Ingebrigtsen reviewed the document with the Board. A question and answer period followed.

NEW BUSINESS

None

IN CAMERA

In Camera deferred to the next Board meeting.

EVALUATION

Ms. Simone provided the evaluation of the meeting, referring to the evaluation documents received from Ms. Hanstead prior to the meeting, thanking Ms. Hanstead for the timeliness of the meeting material, noting that there is sufficient time for review. Ms. Simone highlighted the relevance of meeting material, service update and CEO report. Ms. Simone appreciated the reading material included with meeting documents, noting that it is good to have external documents to review. Ms. Simone noted that the meeting flowed nicely, accomplishing a lot with great discussion.

NEXT MEETING

December 1, 2020 – 7:00 p.m.

ADJOURNMENT


Having no further business, the Chairperson accepted a motion to adjourn at 8:11 p.m.



Tammy Hanstead
Recorder

December 1, 2020

Date



Debbie Larson
Chairperson

December 1, 2020

Date