



BOARD OF DIRECTORS MINUTES

February 25, 2020

*Skype/Teleconference*

PRESENT VIA                      Debbie Larson                      Peter Harland                      Michelle Simone  
SKYPE:                              Kim Vares                              Tana Troniak                      Alisha Dasti-Hill  
   Jennifer Esterreicher                      Caroline Collins

PRESENT VIA                      Carlynne Bell                      Chris Bonner-Vickers (joined meeting at 7:32 p.m.)  
TELECONFERENCE:

REGRETS:                              Julianne Jollymore

STAFF VIA SKYPE:                      Karen Ingebrigtsen                      Bruce Meisner                      Ursula Larsson  
   Ashley Hoffmeister                      Tammy Hanstead

Ms. Larson called the meeting to order at 7:00 p.m.

EVALUATOR SELECTION

Mr. Harland volunteered to evaluate the meeting this evening.

REVIEW OF AGENDA

The agenda was accepted with additions.

DECLARATION OF CONFLICT OF INTEREST

No conflict of interest was declared.

APPROVAL OF CONSENT AGENDA

MOTION #1      Moved by Michelle Simone  
   Secinded by Tana Troniak  
   That the consent agenda of February 25, 2020 be approved.  
   CARRIED

BUSINESS ARISING

*Board Evaluations*

Ms. Debbie Larson provided an update regarding the Board member evaluation surveys that were shared with all FIREFLY Board of Director members. Board members are asked to complete and return the evaluation surveys to Ms. Hanstead. Evaluations will be printed, maintaining anonymity and brought to the next Governance and Quality Committee meeting, where a summary will be created to present to the Board of Directors.

### *Advertising for new Board Members*

Ms. Larson shared that the Board Development Committee have discussed the Board of Directors terms, noting that there are terms coming due, as well as two vacancies.. Ms. Marquis has created an advertisement that will be shared on social media.

### *Board Retreat Planning*

The FIREFLY Board of Directors retreat will be held in Kenora on the evening of Thursday April 30<sup>th</sup>, Friday May 1<sup>st</sup> and Saturday, May 2<sup>nd</sup> at the FIREFLY Office. Speaking events Thursday evening and Friday will be held at Seven Generations in Kenora and will be open to our partners in the Region. The Saturday event will be for our Board of Directors only. This event along with the Fiscal Advisory Committee meeting and regular Board meeting on Friday May 1<sup>st</sup>, will be held at the FIREFLY Office.

Ms. Ingebrigtsen provided a Board Retreat planning update, highlighting the speakers that presented at the CMHO Conference. Ms. Ingebrigtsen has reached out to Ms. Anne Corbett, lawyer with Ontario Health Team's, Zayna Khayat, Future Strategist and Alex Gill, Mendicant. It is hoped that Ms. Corbett will present Thursday evening, Alex Gill is available to present for the full day on Friday. Unfortunately, due to prior commitments, Ms. Khayat is not available to present at the Board retreat.

A question and answer period followed.

Ms. Hanstead will share details as they become available.

## CEO and LEAD AGENCY REPORT

### **CEO Report**

Ms. Ingebrigtsen thanked the Board for their support, caring thoughts and loving words over the loss of her husband. Ms. Ingebrigtsen shared that she loves her work and is happy to be back. Ms. Ingebrigtsen thanked Ms. Gaudet and the Director team for their heavy lifting and Michelle for exceptional leadership, during her leave of absence.

Ms. Ingebrigtsen shared that at the end of March, Ms. Farough, Director of Strategy will retire from FIREFLY. Ms. Farough's first grandchild will be born this spring, FIREFLY wishes Ms. Farough all the best in her new role as grandmother. FIREFLY is grateful for Ms. Farough's knowledge and skills that she brought to FIREFLY.

Ms. Ingebrigtsen provided an update regarding an Ontario Health Teams' meeting that was held in Toronto last week. The Minister of Health introduced the session. There were five All Nations Health Partners group representatives attending the session including two area Chiefs. The conference focused on key priorities for year one, population health information guiding service priorities and digital strategies.

### **Lead Agency Report**

Ms. Ingebrigtsen provided a Lead Agency update to the Board, noting that she is currently in Toronto for Lead Agency meetings this week. As, Co-Chair with the Consortium, Ms. Ingebrigtsen with other Partnership Table members will be meeting with Assistant Deputy Minister to discuss common issues in addition to reviewing and responding to embargoed information on the soon to be released Mental Health and Addictions strategy.

MOTION #2     Moved by Caroline Collins  
                    Seconded by Michelle Simone  
                    That the February 2020 Lead Agency Report and February 2020 CEO Report be approved  
                    as presented.  
                    CARRIED

#### FINANCE

Mr. Meisner presented the draft financial statements ending January 31, 2020, noting that the cover page has been updated and will be shared at the March 24<sup>th</sup> Fiscal Advisory Committee meeting and FIREFLY Board of Directors meeting. A question and answer period followed.

Mr. Bonner-Vickers inquired if LEAN projects have been budgeted for next fiscal year. Mr. Meisner shared that a budget has been created for the next phase of LEAN projects.

Ms. Vares asked about the status of the GIC's that mature. Mr. Meisner shared that GIC's do not automatically roll over. Dependent on agency financial requirements, GICs may be cashed or renewed for short or long term.

MOTION #3     Moved by Peter Harland  
                    Seconded by Alisha Dasti-Hill  
                    That the financial statements for the period ending January 31, 2020 be accepted as  
                    presented.  
                    CARRIED

#### SERVICE REPORT

Ms. Larsson reviewed the February 2020 Service Report with the Board, highlighting the new format of the report aligned with the FIREFLY Strategic Plan. A question and answer period followed.

The SNAP Program will begin this month in Kenora, followed by Red Lake in the spring and Sioux Lookout in September. Families have expressed interest in Dryden, currently promoting the SNAP program through the schools.

Ms. Larsson provided a Roundhouse update including a video of the site. A question and answer period followed.

MOTION # 4     Moved by Kim Vares  
                    Seconded by Peter Harland  
                    That the February 2020 Service Report be accepted as presented.  
                    CARRIED

## QUALITY OF CARE

Ms. Hoffmeister presented the Nine Months In Review. This report was presented to the Governance and Quality Committee on January 21, 2020. A question and answer period followed. Ms. Dasti-Hill asked about the Intake increase relating to the Far North. Ms. Hoffmeister shared that the increase is due to expanded School Based Rehabilitation Services. Ms. Larsson shared that there is a newly funded primary health care team traveling to the northern communities to deliver service.

## STRATEGIC PLAN

Strategic Plan update deferred to the next Board meeting.

## COMMITTEE UPDATES

### *Fiscal Advisory Committee*

Ms. Debbie Larson shared that the Fiscal Advisory Committee is planning a meeting in early April to finalize the 2020 Budget.

### *Board Development Committee*

Ms. Debbie Larson shared that the update was provided under Business Arising.

## CORRESPONDENCE/READING

None

## NEW BUSINESS

### *Cultural Awareness Training*

Ms. Larson inquired if the Board is interested in participating in the Cultural Awareness Training. Ms. Larsson shared that 23 more FIREFLY staff were registered this week. The cost for the self directed, eight week online course is \$350.00 per person. A question and answer period followed. Cultural Awareness Training will be added to the next Board Development Committee meeting agenda for further discussion.

## IN CAMERA

Motion #5      Moved by Caroline Collins  
                      Seconded by Tana Troniak  
                      That the Board moves to in-camera at 8:11 p.m.  
                      CARRIED

## EVALUATION

Ms. Simone offered to provide the evaluation due to Mr. Harland losing his Skype connection. Ms. Simone shared that the meeting technology is great when you can see other Board members when they are speaking. Ms. Simone appreciated Ms. Hoffmeister's report presentation through Skype. Mr. Harland returned to the meeting and shared his evaluation with the Board. Tonight's Board meeting had the largest number of Skype participants. Mr. Harland thanked Ms. Ingebrigtsen, Ms. Hoffmeister, Mr. Meisner and Ms. Larsson for their presentations.

## NEXT MEETING

Tuesday, March 24, 2020 at 7:00 p.m.

## ADJOURNMENT

Having no further business, the Chairperson accepted a motion to adjourn at 8:38 p.m.



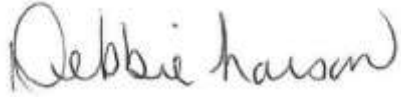
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Tammy Hanstead  
Recorder

March 16, 2020

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Date



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Debbie Larson  
Chairperson

March 16, 2020

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Date